

No.A.22015/DP&AR/CC2/2022
GOVERNMENT OF PUDUCHERRY
DEPARTMENTAL OF PERSONAL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 11 MAR 2022

I.D. NOTE / MEMORANDUM

Sub: Public Services – Particulars of Drivers (HMV/LMV)
and vehicles (HMV/LMV) available in the Government
departments/offices – Called for.

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It is proposed to assess the requirement of Drivers (HMV/LMV) vis-à-vis the availability of vehicles in all Government Departments / Offices.

2. All Heads of Departments are, therefore, requested to furnish the particulars called for in Annexure to this I.D. Note / Memorandum on or before 25.03.2022.
3. The Heads of Departments are requested to send a consolidated reply by collecting the said particulars from all attached sub-ordinate offices coming under their control. No piecemeal reply from Heads of Offices / Institutions is necessitated.
4. A soft copy of the same may also be sent to the official mail 'dpar-cc.pon@nic.in' in MS-EXCEL format.

/BY ORDER/



(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT

To

All Heads of Departments

Copy to:

1. The Collector, Karaikal.
2. The Regional Administrator, Mahe / Yanam.

ANNEXURE – I
(Vehicle details)

Make / Model of vehicle	Type of Vehicle		Registration No.	Whether roadworthy	Whether Govt. driver available or outsourced driver
	HMV	LMV			

ANNEXURE – II
(Driver details)

Total No. of vehicles		Sanctioned strength of Drivers		Filled		Vacant		No. of Outsourced drivers	
HMV	LMV	HMV	LMV	HMV	LMV	HMV	LMV	HMV	LMV

ANNEXURE – III
(Details of outsourced vehicles)

Description of the vehicle	Date from which outsourced

ANNEXURE – IV
(Details of condemnation / purchase proposals)

1. Status of condemnation proposal in respect of non-roadworthy vehicles.
2. Details of proposals for purchase of new vehicles, if any.