

No. A 16014 /C&A / 2020 /DP&AR /CC3
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated, - 3 DEC 2020

OFFICE MEMORANDUM

Sub: Public Services - Verification of Character and Antecedents of candidates who had visited abroad prior to appointment in Puducherry Administration-Instructions regarding submission of Self Affidavit- Reg.

Verification of character and antecedents is one of the pre-requisite for confirmation of a Government servant in the entry grade. Normally, character and antecedents of Government servant is verified through the Police authorities concerned under whose jurisdiction the Government servant stayed/resided prior to his/her employment. However in cases where the Government servants had visited/stayed abroad there has been considerable delay in getting their character and antecedents verified for such periods. Resultantly, their confirmation in service is also getting delayed.

2. After careful consideration of the issues involved, it has been decided with the approval of competent Authority that the following procedure shall be adopted for issue of character and antecedents verification report to Government servants who stayed/resided abroad for certain periods prior to his/her employment under the Government of Puducherry.

(i) The Govt. servant who stayed/resided abroad for certain periods prior to his/her employment under Government of Puducherry shall submit an affidavit as given in the Annexure duly notarized along with the Attestation Form. Based on the affidavit, character and antecedents verification shall be issued for the respective periods pending actual verification through appropriate channel.

(ii) If the statement of the official contained in the Affidavit is found to be false upon actual verification he/she will be liable for appropriate action under the extant rules.

(iii) For the rest of the period spent in the country routine procedure shall be followed for character and antecedent verification.

3. All Heads of Departments/Head of Offices are requested to take note of the above instructions while forwarding Attestation Form obtained from Government employees for verification of the character and antecedents.

4. The pending cases may also be dealt with as above.

/By order/



(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT

Encl.: As above

To
All Heads of Departments/Offices
Puducherry/Karaikal/Mahe/Yanam.

