

No.A.32011/1/2015/DP&AR/CC2/PF  
GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

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Puducherry, dt.: 19 OCT 2020

**I.D. NOTE / MEMORANDUM**

Sub: Public Services – Promotion to the post of Driver (LMV)  
Grade-I – Service particulars and Confidential Reports of  
Driver(LMV) Grade-II – Called for.

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It is requested to furnish the service particulars of concerned Drivers (LMV) Grade-II mentioned below , in the prescribed proforma, for the purpose of promotion to the post of Driver (LMV) Grade-I.

Sl. No.	Name of the Driver (LMV) Grade-II	Department / Office in which working
1.	R.Thangaradjou	Chief Secretariat, Puducherry.
2.	P.Rajamanickam	Chief Secretariat, Puducherry
3.	B.Murugan	Dept. of Forests & Wildlife, Puducherry.
4.	D.Dakshinamoorthy	Office of the Dy. Commissioner(Excise), Puducherry.
5.	S.Arunagiri	Office of the Dy.Director(PH), Puducherry.

2. It is also requested to furnish the annual confidential reports for the period from 1-4-2014 to 31-3-2019 with the following certificates :-

(i) Integrity Certificate

(ii) Certificates to the effect that :

- the official concerned is not under suspension;
- no disciplinary proceedings are pending/being contemplated against the official concerned;
- no prosecution for a criminal charge is pending or no sanction for prosecution has been issued or no decision has been taken to accord sanction for prosecution against the official concerned; and
- no investigation on serious allegations of corruption, bribery or similar grave misconduct is in progress either by the CBI or by any other agency (Departmental or otherwise) against the official concerned.

3. The particulars alongwith the above certificates and CRs. should be furnished **on or before 06-11-2020** without fail.

( V. JAISANKAR )

UNDER SECRETARY TO GOVERNMENT

To

The Heads of Departments / Offices concerned.

PROFORMA

SERVICE PARTICULARS OF DRIVER (LMV) GRADE-II

1. Name and Designation :
2. Father's Name :
3. Dept./Office in which working :
4. Date of Birth :
5. Date of initial appointment as Driver(LMV) Grade-III :
6. Date of promotion as Driver(LMV) Grade-II on regular basis :
7. Whether belongs to SC (if so, furnish attested copy of fresh community certificate) :
8. Reference to I.D. Note/Memo. No. & Date wherein disciplinary action was required by CVO to be taken against the individual if any, pending in the Department / Office as on date :
9. Remarks :

It is certified that the above particulars have been verified with service book and other records and found correct.

Place :

Date :

SIGNATURE OF HEAD OF DEPARTMENT/OFFICE