

No.A.32011/1/2020/DP&AR/CC2
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dt.: 30 MAY 2023

I.D. NOTE / MEMORANDUM

Sub: Public Services – Promotion to the post of Driver (LMV)
Special Grade – Service particulars and Confidential
Reports of Drivers (LMV) Grade-I – Called for.

Ref : This Department's I.D. Note / Memorandum of even No.
dated : 17.05.2023

In continuation of this office I.D. Note / Memorandum cited above, it is requested to furnish the service particulars of all the Drivers (LMV) Grade-I belonging to SC category available in the Final Seniority List of Drivers (LMV) Grade-I notified vide **G.O.Ms.No.07, dt: 07-02-2020**, of this dept. in the prescribed proforma, for the purpose of promotion to the post of Driver (LMV) Special Grade.:-

2. It is also requested to furnish the annual confidential reports for the period from **01/04/2017 to 31/03/2022** with the following certificates :-

(i) Integrity Certificate

(ii) Certificates to the effect that :

- a. the official concerned is not under suspension;
- b. no disciplinary proceedings are pending/being contemplated against the official concerned;
- c. no prosecution for a criminal charge is pending or no sanction for prosecution has been issued or no decision has been taken to accord sanction for prosecution against the official concerned; and
- d. no investigation on serious allegations of corruption, bribery or similar grave misconduct is in progress either by the CBI or by any other agency (Departmental or otherwise) against the official concerned.
- e. Caste certificate issued as per the Scheduled Caste under the constitution (Pondicherry) Scheduled Caste Order, 1964.

3. The particulars along with the above certificates and confidential reports should be furnished **on or before 10-06-2023** without fail.

(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT

To
Heads of Departments / Offices concerned.

PROFORMA

SERVICE PARTICULARS OF DRIVER (LMV) GRADE-I

1. Name and Designation :
2. Father's Name :
3. Dept./Office in which working :
4. Date of Birth :
5. Date of initial appointment as Driver (LMV) Grade-III :
6. Date of promotion as Driver (LMV) Grade-I on regular basis :
7. Whether belongs to SC (if so, furnish attested copy of fresh community certificate) :
8. Reference to I.D. Note/Memo. No. & Date wherein disciplinary action was required by CVO to be taken against the individual if any, pending in the Department/Office as on date :
9. Remarks :

It is certified that the above particulars have been verified with service book and other records and found correct.

Place :

Date :

SIGNATURE OF HEAD OF DEPARTMENT/OFFICE