

**No.A.35016/2019/DPAR/CCUI**  
**GOVERNMENT OF PUDUCHERRY**  
**DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS**  
**(PERSONNEL WING)**

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Puducherry, dt. 06/12/2019

**CIRCULAR**

**Sub:** Public Services – Filling up of one post of **WELFARE ORGANISER** on deputation basis in Department of Sainik Welfare, Puducherry – Reg.

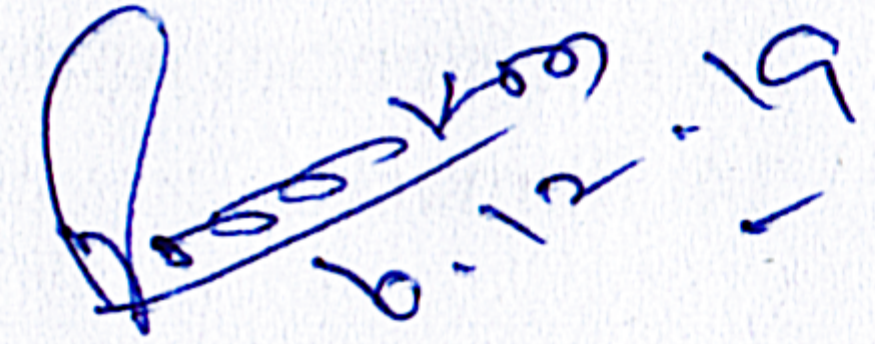
**Ref:** Letter No. A.35015/DSW/A2/2019/412 dated 22/10/2019 of the Director, Department of Sainik Welfare, Puducherry.

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The Director, Department of Sainik Welfare, Puducherry requires the services of one Lower Division Clerk to work as **WELFARE ORGANISER** on deputation basis in Level 2 of the Pay Matrix (Pre-revised pay band of Rs. 5200-20200 with Grade Pay 1900/-) , for a period of one year.

2. The Heads of Department / Offices concerned are therefore requested that this may widely be circulated among the LDCs(Ex-Servicemen). Applications as per the proforma enclosed to be obtained from willing LDCs (Ex-Servicemen) and forwarded to this department on or before 31.12.2019.

3. The candidature of the applicant will not be allowed to be withdrawn once selection is conveyed.



**(V. JAISANKAR)**

**UNDER SECRETARY TO GOVERNMENT**

To

The Heads of Departments/Offices Concerned.

Copy to :

The Director,  
Department of Sainik Welfare,  
Puducherry.



## PROFORMA

1. Name of the Institution/Agency :: Department of Sainik Welfare  
2. Post applied for :: Welfare Organizer

3. Name of the Applicant ::  
(in BLOCK LETTERS)

4. Name of father/ husband ::

5. Present post held and since ::  
when, scale of pay and  
pay drawn at present

6. Department in which working  
at present ::

7. Date of Birth ::

8. Educational Qualification ::

9. Technical Qualification ::

10 Details of Computer Knowledge ::

11 Details of Service (including details of  
deputation/ service placement, etc.) ::

Sl. No.	Designation	Department	Period	
			From	To

12 Whether belongs to SC/ST ::

13 Residential Address ::

14 Remarks ::

Place:

Signature of candidate

Date:

To be certified by the Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF HEAD OF DEPARTMENT/OFFICE

SEAL: