

No.H.12020/1/89/CCD(1)
GOVERNMENT OF PUDUCHERRY
CONFIDENTIAL AND CABINET DEPARTMENT

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Puducherry, dated 13.03.2023.

C I R C U L A R

Sub: Legislative Assembly – Instructions regarding handling of Assembly questions.

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The following instructions may scrupulously followed in handling of Assembly questions.

- i. Notices of Assembly questions received by the Department would not be returned for re-marking to some other Section or transfer to any other Department except without approval of Chief Secretary.
 - ii. The Department dealing with part(a) of the Assembly Question will prepare the reply for the entire question by collecting information from other Department. In case part (a) of the question is of general nature and does not pertain to any particular Department, then the Department dealing with next parts in order will reply to the question.
 - iii. Transferring the question at last moment or after admission, to some other Department may also be avoided and reply of the question in this case may be prepared by collecting information/draft reply from concerned Department.
2. Further, final reply of the question should reach the Assembly Secretariat **two days before the question day.**
3. This is issued with the approval of Hon'ble Chief Minister.

RAJEEV VERMA
CHIEF SECRETARY TO GOVERNMENT

To

1. The Commissioner-cum-Secretaries/ All Secretaries / Special Secretary to Government, Puducherry.
2. The Special Resident Commissioner – Pondicherry Govt. Guest House, New Delhi.
3. All Secretariat Departments / Heads of Departments / Offices.
4. The Collector, Puducherry /Karaikal.
5. The Regional Administrator, Mahe / Yanam.

Copy to:

1. The Secretary to Lieutenant Governor, Puducherry
2. The Secretary, Legislative Assembly Secretariat, Puducherry.
3. The Officer on Special Duty to Chief Minister/The Private Secretary to Speaker, Puducherry.
4. The Private Secretary /OSD to all Ministers, Puducherry.
5. The Senior P.A. to Deputy Speaker, Puducherry.
6. The Jr. P.A. to Parliamentary Secretary to Chief Minister / Government Whip, Puducherry.
7. The Private Secretary to Chief Secretary, Chief Secretariat, Puducherry.

/ BY ORDER /



(M.V.HIRAN)

UNDER SECRETARY TO GOVERNMENT