

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

* * *

No.A.49011/41/2026/DPAR/CCD(2)

Puducherry, dated 02.06.2026

I.D. NOTE / OFFICE MEMORANDUM

Sub: Advisory for adopting due economy and austerity measures for promoting conservation of fuel, energy and essential resources – Reg.

~ ~ ~

In pursuance of the appeal made by the Hon'ble Prime Minister for adopting austerity measures and to demonstrate commitment towards national service and responsible governance and in continuation of the review meeting held under the chairman of Chief Secretary, the Government hereby issues the following guidelines for promotion of efficient utilisation of Government assets and moderation of fuel consumption by Government Departments, Autonomous Bodies, Public Sector Undertakings, and other Government Institutions, with immediate effect until further orders:

- i) Non-essential foreign travel, study tours and consultancy visits may be deferred for a period of six months.
- ii) Use of official vehicles shall be regulated economically and adopt vehicle pooling practices to minimize fuel consumption and avoid unnecessary use of official vehicles.
- iii) Non-essential official travel may be avoided or minimised.
- iv) As far as practicable, inter-departmental meetings, review meetings and other coordination meetings shall be conducted through online Video Conferencing (VC) platforms only to minimize travel for outstation participants.
- v) All Government Officers/Officials are encouraged to make maximum possible use of public transport for their routine office transit and official movement.
- vi) Strict energy conservation measures shall be followed in all Government offices by ensuring that lights, air-conditioners, computers and other electrical equipments are switched off when not in use.
- vii) Officers and staff members may avoid unnecessary travel to their residences during lunch hours and prefer to carry lunch with them in office.

 ...2/-

-:2:-

2. The Development Commissioner, all Commissioners-cum-Secretaries to Government, Secretaries to Government, Heads of Departments and Heads of Offices are requested to ensure strict compliance with the above instructions.

// BY ORDER OF THE LT. GOVERNOR //


(S. MURUGESAN)

UNDER SECRETARY TO GOVERNMENT

To

All Secretariat Departments / Heads of Departments / Offices /
PSUs / Autonomous Bodies.

Copy to:-

1. The Development Commissioner / Commissioner / Commissioner-cum-Secretary to Lt. Governor / All Secretaries to Government, Puducherry.
2. The Private Secretary / OSD to Chief Minister / Ministers, Puducherry.
3. The Private Secretary to Lieutenant Governor, Puducherry.
4. The Collector, Puducherry / Karaikal.
5. The Regional Administrator, Mahe / Yanam.
6. The Private Secretary to Chief Secretary, Puducherry.
7. Stock file / C.R.B.