

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

No.A.49011/06/2024/DPAR/CCD(2)

Puducherry, dated 04.06.2024

I.D. NOTE

Sub: Public Services – Details of Service of officials/staff in all
Departments/Autonomous Bodies/Corporations/Societies
– Particulars called for.

Ref: I.D. Note No.14/LGS/2024 dated 31.05.2024 from the Hon'ble
Lt. Governor, Puducherry

The Lieutenant Governor Secretariat has requested to furnish the details of staff who are working in other departments/offices on service placement basis.

2. All the Heads of Departments are requested to furnish the particulars in the following format immediately not later than **06.06.2024** to this Department for furnishing the same to the Lieutenant Governor Secretariat, Puducherry.

Name of the Department/ Autonomous Body/ Public Sector Undertaking/Society:

Sl. No	Name and Designation of the official on service placement	Department to which service placed	Date from which Service placed	Remarks
1.	2.	3.	4.	5.

3. The Heads of Departments shall collect the said particulars from the Sub-ordinate Offices and furnish a consolidated reply pertaining to their Department. The particulars in respect of the Autonomous Bodies/ Societies/ Boards/ Undertakings/ Co-operative Banks under their administrative control may also be collected in a time-bound manner and sent separately to this Department. Attached/ Sub-ordinate Offices/ Institutions should not send any piecemeal reply to this Department directly.

4. A soft copy of the aforesaid particulars in 'MS-WORD' format only may also be sent to the official e-mail "**dpar-ccd@py.gov.in**".

5. The time limit shall be strictly adhered to.

//BY ORDER//



(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT

Encl: As above.

To

1. All Heads of Departments/Offices
2. The Collector, Puducherry/Karaikal
3. The Regional Administrator, Mahe/Yanam.
4. The Head of all Autonomous Bodies/Societies & Undertakings of Govt. of Puducherry

Copy to:

1. The Development Commissioner/ Commissioners-cum-Secretaries / Secretaries/ Special Secretary to Government, Puducherry
2. The Private Secretary to Lt. Governor, Puducherry
3. The P.S. to Chief Secretary, Puducherry.