

No.A.49011/13/2025/DPAR/CCD(2)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, Dated 08.04.2025

ORDER

Sub: Implementation of eHRMS – Assigning role of
MDO and Nodal Officer – Reg.

In compliance with the advisory guidelines from the Department of Personnel & Training, New Delhi, the Government of Puducherry is in the process of implementing eHRMS, an advanced digital system designed to manage the Service Books of all Government employees.

2. As a part of this initiative, the Secretary (Personnel) was designated as the State Nodal Officer (eHRMS) and vested with the role of MDO Admin. In continuation, instances have been created for around 18000 Puducherry Government employees who possessed valid name based Govt. email ids and employees were instructed to update their profiles in eHRMS portal. During the profile updation process in the eHRMS portal, it has been reported that users encounter challenges in updating fields and certain data fields require customization. Also, the progress of entries completed by the Heads of Departments requires systematic monitoring.

3. To address these challenges and ensure seamless execution of the eHRMS, the Director (IT) is hereby assigned the role of MDO Admin and Programmer (IT) is assigned the role of Nodal Officer to oversee the overall implementation process.

4. The Director (IT) may communicate with the DoPT in this regard, for further process.

5. This issues with the approval of Secretary (Personnel).

Digitally signed by

Jaisankar

Date: 08-04-2025

UNDER SECRETARY TO GOVERNMENT

10:44:32

To

1. The Director, Directorate of Information Technology, Puducherry.
2. The Programmer, Directorate of Information Technology, Puducherry.
3. All Heads of Departments/Offices.
4. The Collector, Puducherry/Karaikal.
5. The Regional Administrator, Mahe/Yanam.

Copy to:

1. The Development Commissioner/ Commissioners-cum-Secretaries/
Secretaries/ Special Secretaries to Government, Puducherry

2. The P.S. to Chief Secretary, Puducherry