

GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

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No. A. 49011/12/2020/DP&AR/CCD(2) Puducherry, dated 23.03.2020

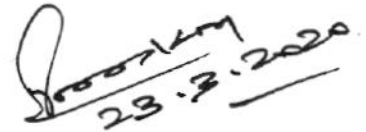
**I.D. NOTE / OFFICE MEMORANDUM**

Sub: Public Services – Preventive measures to be taken to contain the spread of Novel Coronavirus (COVID-19) – Reg.

\* \* \*

A copy each of the Office Memorandum F.No.11013/9/2014-Estt.A.III dated 20.03.2020 and dated 20.03.2020 of the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi are forwarded herewith for information and necessary action.

// BY ORDER //



(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT

Encl: As stated.

To

All Secretariat Departments / Heads of Departments.

Copy to:-

1. The Development Commissioner / all Secretaries / Special Secretaries to Government, Puducherry.
2. The Secretary to Chief Minister, Puducherry
3. The Special Secretary to Lieutenant Governor, Puducherry.
4. The Collector, Puducherry / Karaikal.
5. The Regional Administrator, Mahe / Yanam.
6. The Private Secretary to Chief Secretary, Puducherry.
7. Stock file / C.R.B.

F.No. 11013/9/2014 - Estt (A-III)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

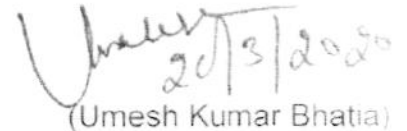
North Block, New Delhi-110001  
Dated the 20<sup>th</sup> March, 2020

OFFICE MEMORANDUM

Sub: Preventive measures to achieve 'social distancing' to contain the spread of COVID19 – Relaxation in CCS (Leave) Rules, 1972 regarding.

The undersigned is directed to state that the leave sanctioning authorities were advised vide O.M. of even number dated 17<sup>th</sup> March, 2020 to sanction leave to officials who wish to self-quarantine, as a preventive measure. In this regard, in relaxation of Central Civil Services (Leave) Rules, 1972, it has now been decided with the approval of competent authority to grant Commuted Leave without production of medical certificate to those officials who are above 50 years of age and have underlying conditions i.e. Diabetes, Respiratory problems, Renal diseases and other life-threatening illness, for a period upto 4th April, 2020, so as to avoid unnecessary burden on the health care system.

2. These instructions shall be applicable to Ministries/Departments/attached and subordinate offices of Central Government. Similar instructions may be issued to Autonomous/Statutory Bodies.

  
(Umesh Kumar Bhatia)

Deputy Secretary to the Government of India

To

1. All the Ministries/Departments of the Government of India
2. PMO/Cabinet Secretariat
3. PS to MoS(PP)
4. PSO to Secretary(Personnel)
5. Sr.Technical Director, NIC, DoPT

//COPY//

  
(S. MURUGESAN)  
SUPERINTENDENT (CCD)

**F.No. 11013/9/2014 - Estt (A-III)**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel & Training**


North Block, New Delhi-110001  
Dated the 20<sup>th</sup> March, 2020

**OFFICE MEMORANDUM**

**Sub: Preventive measures to achieve 'social distancing' to contain the spread of COVID19**

In continuation of this Department's OM of even no. dated 17<sup>th</sup> March, 2020 and 19<sup>th</sup> March, 2020, the following has been decided:-

- (i) The officials appointed as Consultants/Advisors after retirement who are of the age of 60 years & above, may be allowed to work from home with the permission of Heads of Department (HoDs), without adversely affecting their consultancy fee/honorarium, till 4th April, 2020.
  - (ii) The contractual/outsourced staff may also be allowed to attend office on rotational basis as has been allowed for Group 'B' and 'C' officials, without deduction of any wages for their absence from work, upto 4th April, 2020.
2. These instructions shall be applicable to Ministries/Departments/attached and subordinate offices of Central Government. Similar instructions may be issued to Autonomous/Statutory Bodies.

  
(Umesh Kumar Bhatia)

Deputy Secretary to the Government of India

To

1. All the Ministries/Departments of the Government of India
2. PMO/Cabinet Secretariat
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**(S. MURUGESAN)**  
**SUPERINTENDENT (CCD)**