

MOST URGENT
TRAINING PROGRAMME

F.No.A.33019/1/2024-25/A2/ARW
GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT
ADMINISTRATIVE REFORMS WING

Puducherry, dated 11/06/2026.

MEMORANDUM

Sub: AR Wing – Conduct of training programme on “Noting & Drafting” to the directly recruited Assistants in U.T. of Puducherry Administration on 16th June, 2026 – Nomination of Officials – Intimated – Reg.

It is proposed to conduct ‘half-a-day’ refresher training programme on “Noting & Drafting” to the newly directly recruited Assistants (**Batch-II**) on the **forenoon of 16.06.2026** from **9.30 AM to 1.00 PM** at the **Training Hall, Block ‘C’, 1st Floor, Chief Secretariat, Puducherry.**

2. The Officials nominated therein as detailed in the Annexure enclosed are requested to attend the training programme as per the specified schedule of date and time. The period of training shall be treated as “on duty” under FR 9 (6)(b)(i).
3. The Officials attending the training programme from outlying regions are entitled for TA/DA as per rules in force.
4. The Heads of Departments/Offices concerned are, therefore requested to relieve their Official(s) concerned to attend the training classes as per the schedule without fail.

/BY ORDER/



(P. ALAGESAN)

UNDER SECRETARY TO GOVT.(ARW)

To

The Heads of Department/Offices concerned

Copy to: The Officials concerned – through proper channel

ANNEXURE

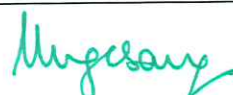
Training programme on “Noting & Drafting” to the directly recruited Assistants

BATCH - II

Date: 16.06.2026 (F/N) & Time: **9.30 AM to 1.00 PM**

Venue: Training Hall, Block ‘C’, 1st Floor, Chief Secretariat, Puducherry.

Sl. No.	Name of the Officials Tvl./Tmt./Selvi	Department
1	BHARANIDHARAN N	Dte. of Accounts & Treasuries, Puducherry
2	SATHAPPAN S	Dte. of Accounts & Treasuries, Puducherry
3	NAVEEN M	Dte. of Accounts & Treasuries, Puducherry
4	Nanthini S	Dte. of Accounts & Treasuries, Puducherry
5	RANJITHKUMAR P	Dte. of Accounts & Treasuries, Puducherry
6	RAJA V	Adi-Dravidar Welfare Department, Puducherry
7	ADITYAN M	Dte. of Agriculture & Farmers Welfare, Puducherry
8	SUBASH CHANDRA BOSE L	O/o. Addl. Director of Agriculture (T&V), Puducherry
9	SHIVASREE B	O/o. Joint Director of Agriculture (LUP&QC), Puducherry
10	PRABHAKARAN S	Chief Secretariat, Puducherry
11	Karthikraj. S	Chief Secretariat, Puducherry
12	PERUMAL B	Dept. of Civil Supplies and Consumer Affairs, Puducherry
13	PRASANTH R	Dept. of Civil Supplies and Consumer Affairs, Puducherry
14	YOGESH P	Commercial Taxes Department, Puducherry
15	LAKSHMINARAYANAN K	Dte. of School Education, Puducherry
16	KAYATHRI K	Dte. of School Education, Puducherry
17	NIVETHITHA A P	Dte. of School Education, Puducherry
18	VARSHA S	Dte. of Health and Family Welfare Services, Puducherry
19	Nasrin Banu C (PwBD)	Dte. of Health and Family Welfare Services, Puducherry
20	SANTHOSHKUMAR D	Indira Gandhi Govt. General Hospital & PG Institute, Pdy.
21	Ilakkiya. T	Indira Gandhi Govt. General Hospital & PG Institute, Pdy.
22	THAMIZHANBAN I	Dept. of Information & Publicity, Puducherry
23	Sathyareena M (PwBD)	Jail Department, Puducherry
24	ANBARASAN A	O/o. Commissioner of Labour, Puducherry
25	ARUNKUMAR D	O/o. Chief Inspector of Factories & Boilers, Puducherry
26	MAAVEERAN M	O/o. Labour Officer (Enforcement), Labour Dept., Puducherry
27	VIDHYESHAA D	Local Administration Dept., Puducherry
28	Arthi. S	Planning & Research Department, Puducherry
29	YOGA SUBHAKARA BABU P	Police Department, Puducherry
30	SOWNDHARYA G	Central Office, PWD, Puducherry
31	SRIRAM V	O/o E.E. (Planning), PWD, Puducherry
32	JAYANTHI J	Circle-I, PWD, Puducherry
33	SENTHAMIL SELVAN G	Irrigation Division, PWD, Puducherry
34	FAUZIAPARVIN M	Public Health Division, PWD, Puducherry
35	ARUNKUMAR P	Buildings & Roads (South) Division, PWD, Puducherry
36	DHANAPRATHABAN R	Dept. of Survey and Land Records, Puducherry
37	PAVITHRA S	O/o. Special Secretary (Revenue), Puducherry
38	KUMARAVEL G	O/o. Dy. Collector (Revenue) North, Puducherry
39	PURUSHOTHAMAN S	Block Development Office, Oulgaret, Puducherry
40	KALAI EZHILAN R	Social Welfare Department, Puducherry
41	BIRUTHIVIRAJAN K	Dept. of Stationery & Printing, Puducherry
42	KARPAGA SOUBHA VARSHINE S	Bharathidasan Govt. College for Women, Muthialpet, Pdy.
43	SADISHKUMAR A	O/o Financial Controller, Electricity Dept., Puducherry
44	SATCHEEN B	O/o Financial Controller, Electricity Dept., Puducherry
45	DHARANI YEDLA	Urban O&M (O/o EE-I), Electricity Department, Puducherry
46	CHODISETTY MOUNIKA	Cables & TTC (O/o EE-II), Electricity Department, Puducherry
47	MUGILAN K R	Rural (North) O&M (O/o EE-IV), Electricity Department, Pdy.
48	ARVIND K	Dept. of Drugs Control, Puducherry
49	PRIYADHARSHINI V	Dy. Director (Family Welfare & Maternity Child Health), Pdy
50	SINDHUJA D	O/o. Dy. Director (Public Health), Puducherry



(P. ALAGESAN)

UNDER SECRETARY TO GOVT.(ARW)