

MOST URGENT
TRAINING PROGRAMME

F.No.A.33019/1/2024-25/A2/ARW
GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT
ADMINISTRATIVE REFORMS WING

Puducherry, dated 11/06/2026.

MEMORANDUM

Sub: AR Wing – Conduct of training programme on “Noting & Drafting” to the directly recruited Assistants in U.T. of Puducherry Administration on 17th June, 2026 – Nomination of Officials – Intimated – Reg.

It is proposed to conduct ‘half-a-day’ refresher training programme on “Noting & Drafting” to the newly directly recruited Assistants (**Batch-III**) on the **forenoon of 17.06.2026 from 9.30 AM to 1.00 PM** at the **Training Hall, Block ‘C’, 1st Floor, Chief Secretariat, Puducherry.**

2. The Officials nominated therein as detailed in the Annexure enclosed are requested to attend the training programme as per the specified schedule of date and time. The period of training shall be treated as “on duty” under FR 9 (6)(b)(i).
3. The Officials attending the training programme from outlying regions are entitled for TA/DA as per rules in force.
4. The Heads of Departments/Offices concerned are, therefore requested to relieve their Official(s) concerned to attend the training classes as per the schedule without fail.

/BY ORDER/



(P. ALAGESAN)

UNDER SECRETARY TO GOVT.(ARW)

To

The Heads of Department/Offices concerned

Copy to: The Officials concerned – through proper channel

ANNEXURE

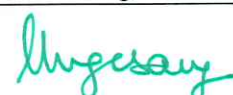
Training programme on "Noting & Drafting" to the directly recruited Assistants

BATCH - III

Date: 17.06.2026 (F/N) & Time: **9.30 AM to 1.00 PM**

Venue: Training Hall, Block 'C', 1st Floor, Chief Secretariat, Puducherry.

Sl. No.	Name of the Officials Tvl./Tmt./Selvi	Department
1	SANDHIYA T	Dte. of Accounts & Treasuries, Puducherry
2	SHAKTHI PRAKASH V	Dte. of Accounts & Treasuries, Puducherry
3	DEVANATHAN S	Dte. of Accounts & Treasuries, Puducherry
4	MADHANA R	Dte. of Accounts & Treasuries, Puducherry
5	ASHOK SEN ALIAS ASWIN KUMAR S	Dte. of Accounts & Treasuries, Puducherry
6	SUBBASH V	Adi-Dravidar Welfare Department, Puducherry
7	Jeevitha. K	Dte. of Agriculture & Farmers Welfare, Puducherry
8	NANDHINI T	O/o. Addl. Director of Agriculture (T&V), Puducherry
9	ILAVENDAN R	Chief Secretariat, Puducherry
10	LEELA	Chief Secretariat, Puducherry
11	MURASOLI MARAN M	Chief Secretariat, Puducherry
12	KALAIVANI S	Dept. of Civil Supplies and Consumer Affairs, Puducherry
13	ABIRAMY T	Commercial Taxes Department, Puducherry
14	RAGURAM R	Dte. of School Education, Puducherry
15	DHATCHAENI R S	Dte. of School Education, Puducherry
16	PREETHY D	Dte. of School Education, Puducherry
17	SATIYARAJ V	O/o. Dy. Director (Women Education), Puducherry
18	PRAKASHRAJ G	O/o. Dy. Director (Women Education), Puducherry
19	BALAJI R	Calve College GHSS, Puducherry
20	VAISHNAVI A	Thiruvalluvar GGHSS, Puducherry
21	VASANTH D	Annai Sivagami GGHSS, Mudaliarpeta, Puducherry
22	THAMIZHANBAN R	GGHSS, Kathirkamam, Puducherry
23	Vignesh N	GHSS, Thavalakuppam, Puducherry
24	ANANDHABASKARAN N	GHSS, Suthukeny, Puducherry
25	ARAVINDAN S	Veeramamunivar GHS, Puducherry
26	SURENDRIRAN S	DGHS, Vambakeerapalayam, Puducherry
27	PRIYADARSINI J	DSCGL GHS, Cathedral Street, Puducherry
28	SANDANAKIROSHNAN P	NSC Bose GHS, Periyar Nagar, Puducherry
29	BALACHANDAR T	Arignar Anna GHSS, Koonichampet, Puducherry
30	PREETHI S	O/o Financial Controller, Electricity Dept., Puducherry
31	SARUMATHY R	Cables & TTC (O/o EE-II), Electricity Department, Puducherry
32	MANJULA A	Rural (North) O&M (O/o EE-IV), Electricity Dept., Puducherry
33	Kavya. M	Dte. of Health and Family Welfare Services, Puducherry
34	SAI AKHIL PENNADA	Dte. of Health and Family Welfare Services, Puducherry
35	VAISHNAVI S	Dte. of Health and Family Welfare Services, Puducherry
36	ANBARASAN E	O/o. Commissioner of Labour, Puducherry
37	IYYAPPAN V	O/o. Commissioner of Labour, Puducherry
38	SATYA SAI KAMIREDDY	Local Administration Dept., Puducherry
39	BAVITHRAN N	Local Administration Dept., Puducherry
40	SURENDAR C	Police Department, Puducherry
41	VENGADESH K	Police Department, Puducherry
42	KARKUZHALI M	Central Office, PWD, Puducherry
43	ARUNKUMAR P	Buildings & Roads (South) Division, PWD, Puducherry
44	EMAYAVAN K	Buildings & Roads (North) Division, PWD, Puducherry
45	RENUKASRI N	Irrigation Division, PWD, Puducherry
46	SHARMILA D	Public Health Division, PWD, Puducherry
47	RAVICHANDIRAN S	Dept. of Survey and Land Records, Puducherry
48	Viknesh. C	O/o. Special Secretary (Revenue), Puducherry
49	THAMIZARASAN K	O/o. Special Secretary (Revenue), Puducherry
50	RAHUL R	Dept. of Stationery & Printing, Puducherry



(P. ALAGESAN)

UNDER SECRETARY TO GOVT.(ARW)