

GOVERNMENT OF PUDUCHERRY  
CONFIDENTIAL AND CABINET DEPARTMENT  
(CHIEF VIGILANCE OFFICE)

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No.C.29011/1/2021-CVO/223

Puducherry, 22.01.2025

**CIRCULAR/I.D.NOTE**

Sub: CVO – Online submission of Immovable Property Returns for the year 2024 (to be submitted in 2025) – Instructions – Issued - Reg.

Ref: Circular/I.D.Note of even number dated 26.12.2024

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Reference is invited to the Circular/I.D.Note cited above wherein detailed instructions were issued for online filing of immovable property returns for the year 2024 to be submitted on or before the due date of January 31<sup>st</sup> 2025 in respect of Group 'A' and 'B' officers. On review of the status of online submission, it is learnt that considerable Group 'A' and 'B' officers are yet to upload their immovable property returns on the portal.

2. It is informed that from last year 'forgot password' option was introduced in the portal to reset their password by 'self' by using their DOB. However, it was noticed that some users could not reset their password as their DOB in pay-soft was wrongly entered for which they have to update their DOB in pay-soft and then in IPR portal. Hence, all Heads of Departments are therefore requested to suitably advise/help the officers working in their departments to submit the IPRs well before the last date, without fail.

3. It is reiterated that the online property returns should mandatorily be filed in anyway by 31<sup>st</sup> January 2025 and failure to submit the online returns within the stipulated time would result in **denial of vigilance clearance for all purposes, viz. promotion, MACP, etc. besides contemplating disciplinary proceedings against those officers.**

4. All Heads of Departments are therefore requested to disseminate the contents of this circular to all concerned.

//BY ORDER//

  
(M. KANNAN)  
UNDER SECRETARY TO GOVT.

To:

All Head of Departments/Offices, Puducherry.

All Local Bodies/Societies/Corporations/Autonomous Institutions, Puducherry.

Copy to:

All Secretaries/Special Secretaries to Govt., Puducherry.

All Deputy Secretaries/Under Secretaries to Govt., Puducherry.