

NO.1123/CTS/Estt./E1/2024-25
GOVERNMENT OF PUDUCHERRY
COMMERCIAL TAXES SECRETARIAT
* * *

Puducherry, dated: 27.01.2025

CIRCULAR

Sub: CTS - Estt. - Filling up of the post of Assistant Commercial Tax Officer by promotion through Limited Departmental Competitive Examination in Commercial Taxes Department, Puducherry - Reg.

* * *

It is proposed to fill up four vacant posts of Assistant Commercial Tax Officer (Group "B" Non-Gazetted) carrying Level-6 in the Pay Matrix by promotion through Limited Departmental Competitive Examination (LDCE) under UR Category in Commercial Taxes Department, Puducherry from the willing Lower Division Clerks/Upper Division Clerks/Stenographer Grade-II who satisfies the following conditions:-

- i) The candidate should possess a Degree of a recognized University.
- ii) The candidate should have completed minimum 5 years of service in the respective grade rendered after appointment thereto on regular basis in Government of Puducherry on the date of this circular.
- iii) The candidate should have passed the following departmental tests as on date.
 - a) Accountancy Test for Sales Tax Department (Chartered Accountants and Graduates in Commerce are exempted from passing this test).
 - b) Test in Puducherry General Sales Tax Act, 1967 and rules framed thereunder, Puducherry Value Added Taxes Act, 2007 and rules framed thereunder, Central Sales Tax Act, 1956 and rules framed under thereunder, Central Goods and Services Tax Act and Rules, 2017, State Goods and Services Tax Act and Rules, 2017, Integrated Goods and Services Tax Act and Rules, 2017 and notifications issued thereunder.
 - c) Accounts Test for Sub-ordinate Officers conducted by the Puducherry Administration.

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2. Further, the selection to the post will be on the basis of merit in the Limited Departmental Competitive Examination to be conducted by this Administration for which due intimation will be sent to the eligible applicants in due course.

3. The Heads of Departments/Offices are requested to bring the contents of this circular to the notice of all concerned, working under their control and forward the application as in the format enclosed to the address given below **on or before 14.02.2025** after verifying the correctness of the particulars furnished therein.

The Additional Secretary to Government(CT),
Commercial Taxes Secretariat,
Commercial Taxes Complex,
100 Feet Road, Ellaipillaichavady,
Puducherry 600005.

4. The application received by this office after the due date will not be considered on any grounds.

5. Applications have to be sent through Heads of Departments/Offices only. Applications submitted by the individuals directly to the Commercial Taxes Secretariat, Puducherry will not be accepted and such applications will be rejected.

6. The syllabus for the Limited Departmental Competitive Examination may be seen in the official website: <https://gst.py.gov.in>.



(L.MOHAMED MANSOOR)
Addl. Secretary to Govt. (CT)

To
All Heads of Departments/Offices

Copy to:

1. The Under Secretary to Government, DP&AR (PW), } With a request
Puducherry. } to upload in the
2. The EDP Section, Commercial Taxes Department, } Official Website
Puducherry. }

**APPLICATION FOR THE POST OF ASSISTANT COMMERCIAL TAX OFFICER
IN THE COMMERCIAL TAXES DEPARTMENT, PUDUCHERRY.**

1. Name of the applicant :
(in BLOCK letters)
2. Date of Birth :
3. Educational Qualification :
4. Present post held :
5. Has the applicant put in the required :
5 years of regular service
6. Details of service, cadrewise may be given :

Sl. No.	Post held	From	To	Total Period of service rendered		
				Year	Month	Days
1.						
2.						
3.						
4.						
5.						

7. Is he/she belongs to SC : Yes / No

8. Has he/she passed the following tests
Conducted by this Administration

		Year of passing
a) Accountancy Test for Sales Tax Department (Chartered Accountants and Graduates in Commerce are exempted from passing this test)	Yes / No	
b) Test in Puducherry General Sales Tax Act, 1967, and the Central Sales Tax Act, 1956 and the rules framed under these Acts. [or] b) Test in Puducherry General Sales Tax Act, 1967 and rules framed thereunder, Puducherry Value Added Taxes Act, 2007 and rules framed thereunder, Central Sales Tax Act, 1956 and rules framed under thereunder, Central Goods and Services Tax Act and Rules, 2017, State Goods and	Yes / No	

Services Tax Act and Rules, 2017, Integrated Goods and Services Tax Act and Rules, 2017 and notifications issued thereunder.		
c) Accounts Test for Sub-ordinate Officers conducted by the Puducherry Administration.	Yes / No	

Date :

SIGNATURE OF THE CANDIDATE

TO BE CERTIFIED BY THE HEAD OF DEPARTMENT / OFFICE

Certified that the particulars furnished by the applicant have been verified and found to be correct.

No Criminal / Disciplinary proceedings is either pending or contemplated against the official.

Place :

**SIGNATURE OF HEAD OF DEPT./
OFFICE & SEAL**

Date :