

E- 83376/A2/ARW/2026
GOVERNMENT OF PUDUCHERRY
PERUNTHALAIVAR KAMARAJAR ADMINISTRATIVE TRAINING INSTITUTE,
PUDUCHERRY

Puducherry, dated 28.10.2026.

I.D. NOTE

Sub: PKATIP – Conduct of Induction/Capsule training programme to
LDCs/UDCs directly recruited in 2024 – Intimated – Reg.

It is informed that, as approved by the Secretary to Government(ARW)-cum-Head-Additional Director General(Admin), it is proposed to Conduct of induction/capsule training programme to Lower Division Clerks directly recruited in 2024 of this Administration in the Training Hall, 1st Floor, Block 'C', Chief Secretariat, Puducherry. The training programme for the 1st Batch is scheduled to be held **from 02.11.2026 to 25.11.2026 (18 days).**

2. The Lower Division Clerks mentioned in the **"Annexure"** to this memorandum, are nominated for the 1st Batch of the said training programme. The training programme will be conducted, on both sessions (Forenoon and Afternoon). Hence, they are directed to attend the full day training, without fail. The period of training shall be treated as "on duty" under FR9 (6) (b) (i).

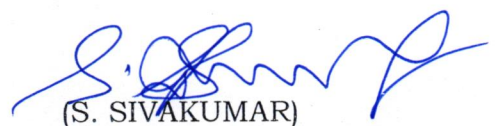
3. The Officials attending training from outlying regions are eligible for TA / DA as per rules.

4. The Heads of Departments/Offices concerned are, therefore requested to relieve their official(s) concerned to attend the training classes for the above mentioned period at the right time.

5. The candidates should report at **8.45 A.M. on the forenoon session and 02.15 P.M. in the afternoon sessions** at the above venue in each day of the training programme.

6. All the participants are expected to bring a notebook for recording notes on training events and keep it as a record of knowledge repository for answering the interaction assessment from the resource persons available on the final day.

/BY ORDER/



(S. SIVAKUMAR)
UNDER SECRETARY TO GOVT.(ARW)
-CUM-MEMBER SECRETARY(PKATIP)

Encl:- As above

To

1. The Individual concerned – through proper channel

2. The Head of Departments/ } In case the official is transferred to some other
Offices } department, the memo may be forwarded directly to
the department concerned, under intimation to this wing.

Copy to:

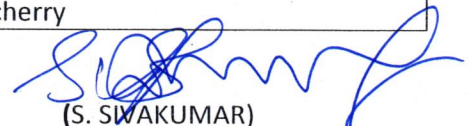
The Under Secretary to Government,
Dept., of Personnel & Administrative Reforms,
Chief Secretariat,
Puducherry.

} for information.

ANNEXURE
LIST OF LDCs NOMINATED FOR THE INDUCTION/CAPSULE TRAINING PROGRAMME
BATCH - I

Period: 02.11.2026 to 06.11.2026, 09.11.2026 to 13.11.2026, 16.11.2026 to 20.11.2026, ~~23~~ 23.11.2026 to 25.11.2026.
Venue: Training Hall, Block 'C', 1st Floor, Chief Secretariat, Puducherry.

Sl. No.	Name of the Candidate Tvl./Tmt./Selvi	Department in which working at present
1.	S. Vimal	AD Welfare & Scheduled Tribes Welfare Dept., Puducherry
2.	A. Rethika	AD Welfare & Scheduled Tribes Welfare Dept., Puducherry
3.	P. Ramya	O/o the AD of Agriculture(LUP & QC), Puducherry
4.	T. Krishnakumar	Chief Secretariat, Puducherry.
5.	S. Krithiga	Chief Secretariat, Puducherry.
6.	C. Praveen Ridrick	Chief Secretariat, Puducherry.
7.	W. Williams	Chief Secretariat, Puducherry.
8.	V. Senthamizhselvan	Chief Secretariat, Puducherry.
9.	M. Gayathri	Chief Secretariat, Puducherry.
10.	Y. Vaishnavi	Chief Secretariat, Puducherry.
11.	S. Chandru	Chief Secretariat, Puducherry.
12.	B. Yogeswaran	Chief Secretariat, Puducherry.
13.	B. Muthukumaran	Chief Secretariat, Puducherry.
14.	R. Jayavathanie	Dept. of Civil Supplies & Consumer Affairs, Puducherry
15.	L. Vinothini	Dte. of Higher & Tech. Education, Puducherry
16.	B. Dhivya	Tagore Govt. Arts & Science College, Lawspet, Puducherry
17.	D. Gobinath	Dr. Ambedkar Government Law College, Puducherry
18.	S. Mahendran	Dr. Ambedkar Government Law College, Puducherry
19.	E. Ravinesh	Commercial Tax Department, Puducherry
20.	M. Madhumitha	Commercial Tax Department, Puducherry
21.	A. Aruna	Commercial Tax Department, Puducherry
22.	T. Ramya	Co-Operative Department, Puducherry
23.	S. Cynthia	O/o the EE -I-Urban O&M, Electricity Dept. Puducherry
24.	K. Aparna	DHFWS, Puducherry.
25.	A. Mohamed Raseetha Banu	IGGGH & PGI, Puducherry
26.	S. Sowmiya	O/o the Deputy Director (ESI), Puducherry
27.	J. Ranjith Kumar	Rajiv Gandhi Govt. Women & Children Hospital, Puducherry
28.	K. Manikandan	Dept.0 of Hindu Religious Institutions & Wakf, Puducherry
29.	S. Sarathkumaran	Dept. of Information & Technology, Puducherry
30.	M. Iyyappan	O/o the Labour Officer(Conciliation), Puducherry
31.	B. Dheerendhar	Legislative Assembly Secretariat, Puducherry
32.	G. Gayathri	O/o EE (Planning), PWD, Puducherry
33.	P. Manimaran	Special Buildings Div-II, PWD, Puducherry
34.	K. Kanimozhi	O/o the Deputy Collector (Revenue) (South), Puducherry
35.	S. Bratheeb	Town & Country Planning Department, Puducherry
36.	P. Brindha	Town & Country Planning Department, Puducherry
37.	B. Raguvaran	Town & Country Planning Department, Puducherry
38.	V. Chithra	Dept. Women & Child Development, Puducherry
39.	P. Mahavishnu	Dept. Women & Child Development, Puducherry
40.	A. Dharani	Dept. Women & Child Development, Puducherry
41.	G. Vaigai	AD Welfare & Scheduled Tribes Welfare Dept., Puducherry
42.	M. Ilavenil	O/o the EE - IV, Rural (North) O&M, Electricity Dept. Puducherry
43.	S. Sathish	O/o the Financial Controller, Electricity Dept. Puducherry
44.	S. Santhosh	O/o the Financial Controller, Electricity Dept. Puducherry
45.	K. Baskaran	O/o the SE, MP & OR, Electricity Department, Puducherry
46.	P. Dinesh Ram	O/o the SE, MP & OR, Electricity Department, Puducherry
47.	E. Saraswathy	O/o the OSD, Electricity Department, Puducherry
48.	K. Selvakumari	Jawahar Bal Bhavan, Puducherry
49.	N. Shivakumar	O/o the Deputy Collector (Revenue) (North), Puducherry
50.	T. Umapathy	Dte. of School Education, Puducherry


(S. SIVAKUMAR)

UNDER SECRETARY TO GOVT.(ARW)
-CUM-MEMBER SECRETARY(PKATIP)