

e-File No.: M-11012/42/2024-O/o US(ARW)  
GOVERNMENT OF PUDUCHERRY  
CHIEF SECRETARIAT  
ADMINISTRATIVE REFORMS WING

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Puducherry, 10-05-2024

MEMORANDUM

Sub: AR Wing – Conduct of 5 days in-house short term training Programme on “Accounting & Financial Management” to SAOs, JAOs and Superintendents from 13<sup>th</sup> – 17<sup>th</sup> May, 2024 by INGAF, RTC, Chennai –Intimated – Reg.

Ref: This Office e-File of even no. dated 08.05.2024.

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As approved by the Secretary to Government(ARW), it is proposed to conduct 5 days in-house short term training programme on “Accounting & Financial Management” to the Senior Accounts Officers, Junior Accounts Officers and Superintendents of this Administration in association with Government of India, Ministry of Finance, Institute of Government Accounts & Finance, Regional Training Centre, Chennai **from 13.05.2024 to 17.05.2024** in the **Training Hall of AR Wing, Block ‘C’, 1<sup>st</sup>Floor, Chief Secretariat, Puducherry** as per the schedule annexed.

2. In continuation of nomination issued under reference cited above, the following Senior Accounts Officers and Junior Accounts Officers are also nominated for the said training programme:

- i. Thiru. M. Mohan Kumar, SAO, O/o the FC, Electricity Department, Puducherry.
- ii. Tmt. S. Tamil Selvi, SAO, DAT, Puducherry.
- iii. Thiru. N. Venkatasubramaniam, SAO, Labour Department, Puducherry.
- iv. Tmt. T. Caliany, JAO, O/o the FC, Electricity Department, Puducherry.

3. The period of training shall be treated as “on duty” under FR 9 (6) (b) (i).

4. The Officers/Officials are requested to make it convenient to be present in the Training Hall, in both the sessions well before 15 minutes of commencement of the training programme.

5. The Heads of Departments/Offices concerned are therefore requested to relieve their respective Officers to attend the training programme on the above mentioned period.

/BY ORDER/

N. UDAYAKUMAR  
UNDER SECRETARY

To

1. The Officers/Officials – through proper channel

2. The Head of Departments/  
Offices
- In case the Officer/Official is transferred to some other department, the Memorandum may be forwarded directly to the department concerned, under intimation to this wing.

Copy to:

- i. The Deputy Secretary to Govt.(Finance), Chief Secretariat, Puducherry.
- ii. The Under Secretary to Govt., [DP&AR(PW)], Puducherry.
- iii. The P.S to Secretary to Govt., (ARW), Chief Secretariat, Puducherry.

**TIME SCHEDULE**

FORENOON SESSION			LUNCH BREAK	AFTERNOON SESSION		
Session - 1	Tea Break	Session - 2		Session - 3	Tea Break	Session - 4
10.00 AM to 11.30 AM	11.30 AM to 11.45 AM	11.45 AM to 01.00 PM	01.00 PM to 02.15 PM	02.15 PM to 03.30 PM	03.30 PM to 03.45 PM	03.45 PM to 05.00 PM