

**GOVERNMENT OF PUDUCHERRY
LAW DEPARTMENT**

No.02/LD/Estt./2025

Puducherry, dt. 22.04.2025

NOTIFICATION

The Law Department, Puducherry, intends to engage two Consultants, on contract basis, from among the retired Government Officials, who have retired from the services of Government of Puducherry and who had worked atleast as Assistants and having wide knowledge and experience and are well versed in the subjects of Establishment, Bills, Accounts, Departmental Inquiries, CSS funds and Schemes, and related subjects, initially for a period of six months on full time basis at a fixed monthly consolidated amount as per the norms of the Government of Puducherry. The applicant should not have crossed 65 years of age.

2. The willing and eligible retired Government official may submit his application affixing his recent passport size photo, in the format appended herewith, as prescribed by the Finance Department, Government of Puducherry, vide I.D. Note/Memorandum No. 46324/FD/F3/2014 dated. 11.09.2014. (Copy enclosed Annexure-II). The filled in applications shall be submitted to the Law Department **on or before 06.05.2025.** (Extended Period).

3. The applications may be downloaded from the Department's website law.py.gov.in and filled in applications may be sent to the following address by post, superscribed on the cover as "APPLICATION FOR ENGAGEMENT AS CONSULTANT IN THE LAW DEPARTMENT, PUDUCHERRY" addressed to,-

**The UNDER SECRETARY (LAW),
Law Department,
Chief Secretariat,
Puducherry.**

4. The selection procedure and other terms and conditions will be as per the guidelines issued by Finance Department, Puducherry, in the I.D. Note/Memorandum No. 46324/FD/F3/2014 dated. 11.09.2014 cited supra.


22/4/25
SECRETARY (LAW)

ANNEXURE-I

PROFORMA

APPLICATION FOR ENGAGEMENT OF RETIRED GOVT. OFFICIALS AS
CONSULTANTS IN THE LAW DEPARTMENT, PUDUCHERRY

Recent
Passport size
photo to be
pasted here

1. Name :
2. Date of Birth & Age :
3. Address for communication :
4. Contact Number :
5. e-mail ID :
6. particulars of Government service :
 - 6.1 Date of joining the Govt. Service :
 - 6.2 Date of retirement and the post in which retired
 - 6.3 Name of the Dept/Organization :
From which retired
 - 6.4 Last pay drawn :
(copy of PPO to be enclosed)
7. Educational Qualification :
8. Details of knowledge in computer :
9. Brief particulars of experience with :
Nature of duties performed
(starting from last appointment)

SL. NO.	NAME OF THE MINISTRY/DEPARTMENT	PERIOD		POST HELD	NATURE OF WORK
		from	to		

10. Additional information if any, :
in support of the suitability of the post

DECLARATION

I hereby declare that, the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that, I was clear from vigilance angle at the time of retirement.

Place:

Date:

Signature of Applicant

ANNEXURE-II

PROFORMA FOR AGREEMENT TO BE EXECUTED WITH THE CONSULTANT ENGAGED ON CONTRACT BASIS

This AGREEMENT made on this, theday of2025, BETWEEN the PRESIDENT OF INDIA through the Secretary (Law) (hereinafter called the Employer which expression shall unless excluded by or repugnant to the context, be deemed to include his Successors in office and assigns) of the one part and Mr./Ms. (Name and address) (hereinafter called the Appointee) of the other part.

WHEREAS, the Employer is desirous to have the services of the Appointee to engage him/her as full-time Consultant on contract basis in the Law Department, Government of Puducherry (hereinafter called the said Department) and he shall attend all the works pertaining to Establishment works and also any other works assigned by the employer.

AND WHEREAS the Appointee having agreed to take up the assignment as full-time Consultant on contract basis, and having reported for duty on, the Employer is willing to engage the Appointee in the aforesaid capacity for a period of six months or till the necessity therefore ceases, whichever is earlier on the terms and conditions hereafter appearing.

NOW, THEREFORE THIS AGREEMENT WITNESSETH as under:

- (i) The Consultancy service will be on full time basis.
- (ii) The engagement will be for a period of six months from the date of engagement.
- (iii) The Appointee will be paid a total fee of Rs. (Rupees in words) per month.
- (iv) T.A., D.A on official tour will be paid as per the entitlement to his/her counterpart in Government.
- (v) The Appointee is entitled for leave of 12 days in a calendar year on pro-rata basis.
- (vi) All the expenses towards stamp duty, etc. on this agreement shall be borne by the Employer.
- (vii) He will report to the (Officer concerned).

IN WITNESS WHEREOF the parties hereto have signed the Agreement the day and year first above written.

SECRETARY TO GOVT (LAW)
for and behalf of the President of
India(Employer)

Witnesses:

1.

2.

Consultant (Appointee)