

No.A-34012/4/2014-DP&AR (Exam)  
GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

\*\*\*

Puducherry, dated: 11.04.2014

**MEMORANDUM**

Sub: Public Services – Conduct of **DEPARTMENTAL TEST IN INDUSTRIES** – Reg.

Ref: G.O.Ms.No.90/91-P&AR (Exam), dated 23.09.1991 of the Department of Personnel and Administrative Reforms (Personnel Wing), Pondicherry.

\*\*\*

The DEPARTMENTAL TEST IN INDUSTRIES as prescribed in the G.O. cited is proposed to be conducted tentatively during the month of June, 2014.

2. The Director of Industries and Commerce, Puducherry is requested to bring the contents of this Memorandum to the notice of all officers / staff concerned, including those working in Karaikal / Mahe / Yanam and also to those who are on deputation and forward applications in the prescribed form (specimen enclosed) of officers / staff, who are willing and eligible to take-up the test, so as to reach this Department on or before 07.05.2014 after scrutiny. Applications received after the prescribed date will not be entertained on any account. Applications which are not in the prescribed form or which are found to be defective will summarily be rejected.

3. Only those officers / staff as mentioned in the G.O. cited in the reference for whom the test has been specifically prescribed and those in the feeder posts in the immediate line of promotion, need apply. The applications received from the officials for whom the test is not prescribed, should not be forwarded to this department. Such applications, if received, should be rejected at their end.

4. The admission of the candidates to the test will be regulated in accordance with the orders contained in G.O.Ms.No.37, dated 15.04.1976 of the GAD, Pondicherry, G.O.Ms.No.16 dated 17.02.1999 of DP&AR(PW), Puducherry and U.O.Note/Memorandum No.3-1/83-GAD (Exam), dated 04.07.1983 of the GAD, Pondicherry.

5. Those who have already appeared for this test twice, except Scheduled Castes / Scheduled Tribes / Ex-Servicemen / Physically Handicapped candidates, should send with their applications an Indian Postal Orders for ₹10/- (Rupees ten only) drawn in favour of THE UNDER SECY. TO GOVT., DP&AR(PW), PUDUCHERRY (by designation only) payable at PUDUCHERRY as admission fee in accordance with the G.Os. cited at para 4 above, failing which their applications will summarily be rejected.

6. In case the official is transferred to other departments / any outlying region after the submission of application, the Department / Office where he / she has been transferred and also the Centre where he / she wants to take up the test should be intimated to this Department immediately. If any request for change of Centre is received after the despatch of the Hall Ticket, the same will not be entertained.

7. The actual date, time and venue of the test will be intimated to the candidates in due course.

8. This Memorandum, the Syllabus and the previous Question Paper of the test has also been hosted in the official website <http://dpar.puducherry.gov.in> for reference.

9. In case no application from eligible officer/staff is received, a 'NIL' report should invariably be furnished to this Department.

  
(V. THENRALI) 11/4/2014

**UNDER SECRETARY TO GOVERNMENT  
(DP&AR – EXAM)**

Encl: As stated.

To

The Director of Industries and Commerce, Puducherry.

Copy to:

The General Manager, District Industries Centre, Puducherry.

Last Date for submission of Application **07-05-2014**

APPLICATION FORM FOR ADMISSION TO **DEPARTMENTAL TEST IN INDUSTRIES**

**IMPORTANT NOTE:** (i) No column should be left blank. (ii) Any omission will lead to summary rejection of the application and no correspondence will be entertained on this matter.

**(To be filled by the candidate's own handwriting)**

1. i) Name of the candidate  
(In full and **BLOCK CAPITAL**) ..... :  
ii) Candidate's PRAN / GPF Number ..... :  
iii) Candidate's Mobile Number ..... :  
iv) Candidate's E-mail Id ..... :
2. i) Designation ..... :  
ii) Present official address with Office Telephone Number ..... :  
  
iii) In case the official is on deputation, the name of the  
Department / Office from which deputed to be furnished ..... :
3. i) Post held (whether regular or ad-hoc basis) ..... :  
ii) In case the candidate officiates in the present post on  
ad-hoc basis, indicate whether he / she hold any other  
post on regular basis ..... :
4. Classification of the post ..... :
5. Educational Qualification ..... :
6. i) Whether the candidate belongs to category of Scheduled  
Castes / Scheduled Tribes / Ex Servicemen / Physically  
Handicapped (Answer YES or NO) ..... :  
ii) If YES, specify S.C. / S.T. / XSM / P.H. .... :
7. i) Date of Birth ..... :  
ii) Date of initial appointment with designation ..... :  
iii) Date of appointment in the present post ..... :
8. i) Whether appeared previously for the test (tests conducted  
after 15-04-1976 alone need be taken into account)  
(Answer YES or NO) ..... :  
ii) If YES, indicate the Number of attempts already made  
with particulars of date of conduct of the test ..... :
9. Fee paid, if any, vide Indian Postal Order Number,  
Date and Amount ..... :
10. Name of the Centre in which the candidate is to be  
examined (PUDUCHERRY / KARAIKAL / MAHE / YANAM) ..... :

Place:

Date:

**SIGNATURE OF THE CANDIDATE**

**(TO BE FILLED IN BY THE HEAD OF DEPARTMENT / OFFICE)**

Certified that the particulars furnished against item Nos. 1 to 8 by Thiru/Tmt./Seivi

\_\_\_\_\_ (Name of the candidate)

\_\_\_\_\_ (Designation) have been

verified with reference to the relevant records and found correct.

SIGNATURE OF THE HEAD OF  
DEPARTMENT / OFFICE :

Place:

Date:

NAME & DESIGNATION WITH SEAL :

**Note:** (i) Application from deputation staff should be routed through their parent department only.  
(ii) For uniformity, **LEGAL** size printout of Application Form is preferred.



14

GOVERNMENT OF PONDICHERRY

ABSTRACT

Public Services - Departmental Tests prescribed for Industries Department - Revision of - Orders - Issued.

DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL WING)

\* \* \*

G.O.Ms.No. 90/91-P&AR(Exam) Pondicherry, the 23 rd September 1991.

- READ: 1) G.O.Ms.No.98/73-(Exam), dated 8-8-1973 read with G.O.Ms.No.126/73-(Exam), dated 27/30-10-1973 of the General Administration Department, Pondicherry. 2) Letter No.1679/Ind./91/AB, dated 3-6-1991 from the Director, Industries Department, Pondicherry.

\* \* \*

ORDER:

In the G.Os. first read above, Departmental Tests have been prescribed for the Officers/Staff of the Industries Department. These orders also contain the syllabus of the "Departmental Test in Industries". The question of revising the syllabus of the Departmental Test in Industries has been engaging the attention of the Government so as to suit the present requirements of the Industries Department. After careful consideration, it has been decided to revise the above orders and the syllabus of the Departmental Test in Industries.

2. Accordingly, in supersession of the Government Orders first read above, approval of the Lieutenant Governor, is accorded to prescribe the following Departmental Tests for the Officers/Staff of the Industries Department:-

Table with 2 columns: CATEGORIES and DEPARTMENTAL TESTS PRESCRIBED. Row 1: Assistant Director of Industries, Accounts Test for Executive Officers. Row 2: Technical Officer, 1. Departmental Test in Industries, 2. Accounts Test for Subordinate Officers.

3. The revised syllabus of the Departmental Test in Industries and other details are given in the annexure to this order. The syllabi of the Accounts Test for Executive Officers and Accounts Test for Subordinate Officers have been prescribed in the G.O.Ms.No.74, dated 30-8-1972 of the then Appointments Department, Pondicherry read with G.O.Ms.No.52/74-(Exam), dated 1-6-1974 of the General Administration

Department, Pondicherry and G.O.No.45(Ms)/82, dated 21-7-1982 of the General Administration Department (Exam Cell), Pondicherry read with G.O.Ms.No. 88/91-P&AR(Exam), dated 23-9-1991 of the Department of Personnel and Administrative Reforms (Personnel Wing), Pondicherry respectively.

4. The tests will be conducted by the Department of Personnel and Administrative Reforms (Personnel Wing), Chief Secretariat, Pondicherry subject to the conditions to be notified by them from time to time and on the dates and centres to be intimated separately.

5. The passing of these tests will not confer on any candidate the automatic right to be appointed to higher posts.

/ BY ORDER OF THE LIEUTENANT GOVERNOR /

SUBHASH SHARMA  
CHIEF SECRETARY TO GOVERNMENT

To

1. The Secretary to Government (Industries), Pondicherry.
2. The Director, Industries Department, Pondicherry.
3. The Under Secretary to Government (Industries), Chief Secretariat, Pondicherry.

Copy to:- Central Record Branch / G.O. File / Stock File.

FORWARDED / BY ORDER

*Sanaw*  
*23/9/91*  
(A. MOHAMED HASAN)  
JOINT SECRETARY TO GOVERNMENT  
*23/9/91*

O.A.



A N N E X U R E

(Syllabus of the Departmental Test in Industries)

DEPARTMENTAL TEST IN INDUSTRIES

(With Books)

Duration : 3 Hrs.  
 Maximum Marks: 100  
 Minimum Marks: 40

1. The Industrial Employment (Standing Orders) Act, 1946.
2. The Industrial Disputes Act, 1947.
3. The Industrial Finance Corporation Act, 1948.
4. The Factories Act, 1948.
5. The Industries (Development and Regulation) Act, 1951.
6. The Indian Standard Institution (Certification Marks) Act, 1952.
7. The Collection of Statistics Act, 1953.
8. The Khadi and Village Industries Commission Act, 1956.
9. The Apprentices Act, 1961.
10. The Industrial Development Bank of India Act, 1964.
11. The Payment of Bonus Act, 1965.
12. The Cotton Textile Companies (Management of Undertakings and Liquidation or Reconstruction) Act, 1967.
13. Mines and Minerals Regulations and Development Act, 1957.
14. Mineral Concession Rules, 1960.
15. D.C. SSI guidelines for registration of SSI Units.
16. Powerloom Textiles Control Order 1986.
17. Guidelines issued by RBI, IDBI and Nationalised Bank to review sick Industrial Units.
18. Procedures and Guidelines for setting up of Industrial Units in the Union Territory of Pondicherry.
19. NSIC Hire Purchase Programme.
20. Industrial Policy of Government of India.
21. Paraffin Wax Control Order 1972.

\* \* \*

*Hasan*  
*23/9/91*  
 (A. MOHAMED HASAN)  
 JOINT SECRETARY TO GOVERNMENT.

*25/9*  
*29/9/91*

O.A.





: 2:

are specifically prescribed and for those who are in line for promotion to such of the categories for whom it is prescribed.

(By Order of the Lieutenant-Governor)

T. S. PARTHASARATHY  
CHIEF SECRETARY TO GOVERNMENT

To

All Secretaries to Government.  
All Heads of Departments/Offices  
Administrators of Karaikal, Mahe, Yanam.  
The Central Record Branch, Pondicherry.  
Copy to:

Stock file.  
G.O. File.

*B. Doraisamy*

(B. DORAISSAMY)  
DEPUTY SECRETARY TO GOVERNMENT.

15.4.76  
15.4.76

Government of Pondicherry  
Abstract

Public Services - Conduct of Departmental Tests -  
Revision of Admission Fees - Orders - Issued.

---

DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

G.O. Ms.No. 16

Dt. 17-2-99

ORDER:

READ: GO.Ms.No.37, dated 15.4.1976 of General Administration  
Department, Pondicherry.

In the Government Order read above, the fee for admission to the Departmental Tests Examination has been prescribed. The question of enhancing the fee has been engaging the attention of the Government, as a huge amount is being spent by way of payment of honoraria to the Examiners for setting up of Question Papers/Valuation of Answer Papers, payment of honoraria to the Invigilators, stationery charges etc., and with a view to meet a part of the above expenditure it has been decided to increase the fee to be collected from the candidates appearing for the Departmental Tests /Competitive Examination.

2. Accordingly in partial modification of the G.O. read above the fee prescribed for the Departmental Test and Competitive Examination stands increased from Rs.5/- to Rs.10/- as indicated below with immediate effect.

- i. For competitive Examination - Rs.10/-
  - ii. For Departmental Test after two attempts - Rs.10/-
3. No fee is collected in the following cases:-
- i) Departmental Test for the first two attempts
  - ii) In the case of SC/ST/PH/Ex-servicemen for Competitive Examination as well as Departmental Test.

4. This issues with the concurrence of the Finance Department vide their U.O. No.14310/98/F4, dated 16.02.1999.

/BY Order of the Lieutenant Governor/

(T. DJANAGUIRAMANE)  
UNDER SECRETARY TO GOVERNMENT

To

1. The All Secretaries to Government/All Sectt. Departments
2. All Heads of Departments/offices
3. The Regional Executive Officer, Karaikal/Mahe/Yanam.
4. The Central Records Branch, Pondicherry.
5. The Stock file.



24  
43

No.3-1/83-GAD(Exam)  
GOVERNMENT OF PONDICHERRY  
General Administration Department

Pondicherry-605001, the 4th July '83


U.O. NOTE/MEMORANDUM

**Subject:** Public Services - Conduct of departmental tests  
Admission to - Regarding.

**Reference:** Circular No.38941/74-GAD(Exam) dated 5.3.1974  
of the General Administration Department.

Departmental tests have been prescribed for various categories of officials of this Administration and tests are being conducted periodically by this department as per the programme drawn in the Circular cited above. Although these tests are meant for those for whom they are specifically prescribed, this department has been admitting even candidates who do not fall under such categories. This, of late, has caused much administrative inconveniences. The matter has been carefully examined by this Administration and it has been decided that only officials who belong to the category for which a particular departmental test is specifically prescribed and those who are in the immediate line of promotion to the category for which a test is prescribed will be admitted to that departmental test in future. The Accounts test for subordinate officers and the common General departmental tests for Ministerial staff will remain open to all as hithertofore.

2. The Heads of departments/Offices are requested kindly to bring the above decision to the notice of all officials under their control. They are also requested to screen the applications at the time of submission itself and forward to this department only the applications of those for whom the test is prescribed and who are on the immediate line of promotion if they pass the relevant tests.

c/c 

(N. PAJANISSAMY)  
DEPUTY SECRETARY TO GOVERNMENT

To

All Secretariat Departments  
All Heads of Departments/Offices.  
Administrators, Karaikal/Mahe/Yanam with spare copies.

vb.4.7.

06.06.2009

19

GOVERNMENT OF PUDUCHERRY  
DEPARTMENTAL TEST  
(Departmental Test in Industries with books)

Time : 3 Hours

Max. Marks : 100

Min. Marks : 40

- NOTE :
1. Answer any of the 5 questions and all questions carry equal marks
  2. Authority should be quoted in respect of answers
  3. Credit will be given for neatness, legibility and correctness
  4. Answers must be based to the extent of various Acts that are applicable to the Union Territory of Puducherry
  5. Marks will be deducted for incorrect answers

QUESTIONS

(20 marks)

1. What are the salient features of The Micro, Small and Medium Enterprises Development Act, 2006?

(10 marks)

2. Write a note on

i. Various incentive schemes implemented by Government of Puducherry for promotion of industries

(10 marks)

ii. Training programmes by District Industries Centre.

(20 marks)

3. What are Special Economic Zones (SEZ)? What are its features? Specify the minimum requirement of land for establishing a Multi product SEZ and Information Technology SEZ in the Union territory of Puducherry?

(4 x 5 = 20 marks)

4. Explain the role of the following

- i. PIPDIC
- ii. IGB
- iii. NSIC
- iv. CII



21

(4 X 5 = 20 marks)

5. Write briefly about

- i. Importance of Government owned Textile Mills in Puducherry economy
- ii. Industries banned in Puducherry
- iii. Industrialisation Vs environment
- iv. Puducherry Pollution control Committee (PPCC)

(10 x 2 = 20 marks)

6. Explain the procedure for starting the following industries bringing out the various permissions/Licenses/clearances that have to be obtained

- i. Chemical industries which are not banned
- ii. Water based industry

(10 X 2 = 20 marks)

7. Write a note on

- i. Role of Karaikal port in the economic development of Karaikal?
- ii. Importance of Foreign Direct Investment (FDI) and list the name of 10 industries in the Union Territory of Puducherry set-up with FDI?