

GOVERNMENT OF PUDUCHERERY  
ABSTRACT

Public Services – Direct recruitment to Group C and Group B (Non-Gazetted) posts – Constitution of 'Puducherry Examining Authority' and prescription of combined syllabus and examination pattern – Orders- Issued.

DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

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G.O.Ms.No. 65

Puducherry, dated 19.08.2025.

**ORDER:**

At present, the Government of Puducherry is conducting direct recruitment examinations for filling up of vacancies in Group C and Group B (Non-Gazetted) cadres in various departments with the assistance of the Examination Cell of the DP&AR, Chief Secretariat, Puducherry. The Departments concerned issue recruitment notifications and the pattern and syllabus of the examinations are prescribed by the departments themselves. This leads to multiple examinations at short intervals and in some cases, even though the basic qualifications are found to be similar, separate examinations are conducted causing undue stress to the applicants and involving huge financial implications to the Government.

2. In order to streamline the process of direct recruitment and for conducting examinations and selection of candidates for appointments to the Group – C and Group B (Non-Gazetted) posts in the Government Departments, it is considered necessary to constitute an Examining Authority and to prescribe a combined recruitment examination for various levels.

3. Accordingly, after careful examination, the Lieutenant Governor, Puducherry, is pleased to constitute the '**Puducherry Examining Authority**' for conducting recruitment examinations and selection of candidates for appointments to the Group – C and Group B (Non-Gazetted) posts in the Government Departments with the following composition:

Chief Secretary to Government	-	Chairperson
Secretary to Government (Finance)	-	Member
Secretary to Government (Personnel)	-	Member
A Secretary level officer (To be nominated by the Government)	-	Controller of Examinations
Deputy/Under Secretary (Personnel)	-	Member-Secretary

4. The Puducherry Examining Authority shall conduct recruitment and

recommend candidates for appointments to the Group – C and Group B (Non-Gazetted) posts in the Government Departments.

5. The Puducherry Examining Authority shall advertise / notify vacancies reported to it by the Government Departments and any other Autonomous bodies as may be approved by the Government.

6. All Appointing Authorities / Government Departments shall intimate the total number of vacancies approved for filling up, in the prescribed format as may be decided by Puducherry Examining Authority.

7. Organizations and Autonomous bodies established / constituted by the State Government and Semi-Government Organizations etc. may intimate the vacancies to Puducherry Examining Authority with prior approval of the Government for inclusion in combined written examinations for recruitment.

8. The Controller of Examinations shall, under the overall supervision and guidance of the Chairman, be responsible for all processes in actual conduct of recruitment including written competitive examination, confidential processes and preparation of merit list / select list, as per options exercised for the posts, categories of reservation and position in the merit list.

9. The recruitment shall be conducted by grouping the posts depending upon the basic qualifications, i.e., 10th standard level, 12th standard level, Degree level -

(a) Combined Secondary Level (CSL) Written Competitive Examination for posts with educational qualification of CBSE 10<sup>th</sup> Standard or equivalent.

(b) Combined Higher Secondary Level (CHSL) Written Competitive Examination for posts with educational qualification of CBSE 10+2 Level or equivalent.

(c) Combined Graduate Level (CGL) Written Competitive Examination for posts with educational qualification of Degree in any or specified subjects or equivalent.

10. The scheme of examination shall be as below:

Sl. No.	Name of the Examination	Papers	Type of examination	Duration of examination	Group to which applicable	No.of questions
1.	Combined Secondary Level (CSL) Examination	Paper-I	Objective (Multiple choice questions)	Not less than 2 hours	Group-C with SSLC as qualification	Not less than 100
2.	Combined Higher Secondary Level (CHSL) Examination	Paper-I Paper-II	Objective (Multiple choice questions)	Not less than 2 hours	Group-C with H.Sc. (or) Diploma as qualification	Not less than 100
3.	Combined Graduate Level (CGL) Examination	Paper-I Paper-II	Objective (Multiple choice questions)	Not less than 2 hours	Group-B Non-Gazetted posts	Not less than 100



11. As per the requirement of the Appointing Authority of the Department, a Skill Test and / or Physical Efficiency Test, if any prescribed in the Recruitment Rules for the post concerned, will be conducted.

12. Paper-I will be compulsory for all categories of posts notified.

13. In respect of Technical posts, Paper-II will be in the technical subject of the post concerned or as required by the appointing department.

The indicative syllabus for Paper-II for technical posts shall be fixed in consultation with the appointing departments.

14. The indicative syllabus shall be notified in the Combined Recruitment examination notification.

15. Language of the Examination:-

(a) English will be the language of the Written Competitive Examination. However, question papers for Combined Secondary Level Examination, as far as practicable, may be bilingual i.e., English & Tamil, English & Telugu and English & Malayalam. The Government may direct the Puducherry Examining Authority to use bilingual question papers in other examination as per requirement and feasibility.

(b) The questions on English language, if asked, will not be translated in any other language.

(c) There shall be negative marks, as may be decided by Puducherry Examining Authority, for Combined Secondary Level, Combined Higher Secondary Level and Combined Graduate Level and for technical posts and shall be notified in the recruitment notification.

16. The minimum qualifying marks for Combined Written Competitive Examination shall be as below –

Category	Paper-I & II
Unreserved	30 marks
OBC / MBC / EBC / BCM / EWS	25 marks
SC / ST / BT / PwBD / XSM	20 marks

There shall be equal weightage for both papers in preparing the merit list. The Puducherry Examining Authority may prescribe weightage of marks for Paper-I and Paper-II for recruitment examination for technical posts in consultation with Appointing Authority / Government Departments while notifying the vacancies for recruitment.

17. For recruitment examination for technical posts, the weightage of marks in Paper-I will be not less than 25% and in Paper-II will be not more than 75%.

18. A combined merit list will be prepared from among the candidates who have appeared in both the papers and obtained not less than the minimum qualifying marks in each paper.

19. The Controller of Examination shall issue detailed advertisement/notification indicating number of posts and categories, reservation, scheme of examination, indicative syllabus, other relevant terms and conditions.

20. The Puducherry Examining Authority / Controller of Examination shall prepare provisional select list on the basis of merit list and the options for categories of posts

exercised by the candidates, while applying for the posts and reservation criteria, and shall prepare wait list, as per extent rule in this regard.

21. General :-

- (1) The Controller of Examination shall be competent to decide the date of examinations and all other incidental things in connection with the conduct of the examinations.
- (2) All the Departments shall extend the assistance and other logistical support required by the Puducherry Examining Authority for the conduct of the examinations.
- (3) Officers and Staff drafted for examination duty shall be relieved by the departments concerned without any delay and they shall report to Puducherry Examining Authority / Controller of Examination on the indicated date and time.
- (4) The expenditure involved in conducting the Combined Competitive Written Examinations shall be borne by the participating departments concerned as may be decided by the Puducherry Examining Authority, on pro-rata basis.

// BY ORDER OF THE LIEUTENANT-GOVERNOR //

**Digitally signed by  
Jaisankar**

**Date: 19-08-2025**

**17:56:43 (J. SANKAR)**

**UNDER SECRETARY TO GOVERNMENT**

To

The Director of Stationery and Printing

Puducherry -

with a request to publish this

Order and send 50 copies thereof to this Secretariat for record

Copy to:

1. The Development Commissioner / Commissioner-cum-Secretaries / All Secretaries to Government, Puducherry.
2. All Heads of Departments.
3. All Secretariat Departments, Puducherry.
4. The Private Secretary to Lieutenant Governor, Puducherry.
5. The Private Secretary to Chief Minister / Speaker, Puducherry.
6. The Private Secretary to all Ministers / Sr. P.A. to Dy. Speaker, Puducherry.
7. The Collector, Puducherry / Karaikal.
8. The Regional Administrator, Mahe / Yanam.
9. The Private Secretary to Chief Secretary, Puducherry.