

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)
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No. A.32017/3/2018-DP&AR/GC/UIV

dt. 11.12.2018

I.D. NOTE/MEMORANDUM

Sub: Public Services – Regularisation of ad-hoc services of
Multi Tasking Staff (House Keeping) – Orders – Issued.

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The ad-hoc services of Multi Tasking Staff (House Keeping) mentioned in the annexure who were appointed vide this department's Memorandum referred to against them are **regularized with effect from the date of their initial appointment on ad-hoc basis.**

2. Individual orders may be issued to them by the Heads of Department/Office concerned appointing them on regular but on temporary basis with effect from the initial date of their joining in the post of Multi Tasking Staff (House Keeping). Necessary orders placing them on deemed probation and satisfactory completion thereof may be issued by the Heads of Department/ Office concerned in accordance with the orders/instructions of the Government in this regard. If any of the Head of Department/ Office faces any difficulty in regularizing the services of the officials given in the annexure, the same may be reported to this department immediately.

3. The Heads of Department/Office concerned shall ensure that employees are in service and they are not under suspension/no disciplinary proceedings are pending against them before issuing regularisation orders.

4. In case any of the MTS (House Keeping) employee shown in the annexure is not working at present in the Office as indicated against their name, a copy of this I.D.Note/Memorandum may be sent to the Department/ Office where she has been transferred / is working at present under intimation to this Department.

5. The regularisation order should be issued as early as possible and a copy of the individual orders issued by the Head of Department / Office should be endorsed to this Department.

//BY ORDER//

Handwritten signature in blue ink, with the date 11.12.18 written below it.

(V.JAISANKAR)

UNDER SECRETARY TO GOVERNMENT

Encl: As above

To
All Heads of Departments/ Offices concerned.

ANNEXURE

TO THE I.D.NOTE/MEMORANDUM No.A.32017/3/2018-DPAR/GC/UIV/Y(HK) Dt.11-12-2018

Sl. No.	Name of the Multi Tasking Staff (House Keeping)	Department / Office in which working	Order No. & Date
1.	Lakshmi.M	Office of the Delegate to DSE, Yanam	Memo.No.A.12011/1/2015-DP&AR/GC/UIV/HK dt.05.02.2016.
2.	Saritha.T	Office of the Delegate to DSE, Yanam	
3.	Venkateswari.R	Office of the Delegate to DSE, Yanam	
4.	Mahalakshmi.M	Office of the Delegate to DSE, Yanam	
5.	Usharani.K	Office of the Delegate to DSE, Yanam	
6.	Malladi Veeraveni	Office of the Delegate to DSE, Yanam	
7.	Chittamma.M	Government General Hospital, Yanam	
8.	Srinivasamma.M	Public Works Dept., Yanam	
9.	Varalakshmi.U	N.S.C. Bose Govt. I.T.I., Yanam	
10.	Lakshmi Kumari.Ch	Dr. SRK Govt. Arts College, Yanam	
11.	Venkateswari Mani.P	Social Welfare Department, Yanam	
12.	Ramakrishna.K	Adi Dravidar Welfare Department, Yanam	


11.12.18

(V.JAISANKAR)

UNDER SECRETARY TO GOVERNMENT