

No.A.12011/1/2016-DP&AR/GC/UIV
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 19.05.2022

MEMORANDUM


The undersigned hereby offer to the female Home Guards mentioned in the 'Annexure' to this Memorandum, an offer of appointment as **Multi Tasking Staff (House Keeping)** in the Department/Office indicated against them purely on temporary basis, in the Pay of Rs.18,000/- (cell 1 of Level 1 in the Pay Matrix of 7th CPC). They will also be entitled to draw the dearness and other allowances at the rates admissible and subject to the conditions laid down in the rules and orders governing the grant of such allowances in force from time to time.

2. The terms of appointment are as follows:-

- i) the appointment is purely on temporary and may be terminated at any time by a month's notice given by either side without assigning any reason thereof. The Appointing Authority, however, reserves the right of terminating the services of the appointee forthwith or before the expiry of the stipulated period of notice by making payment to her a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof;
- ii) other conditions of service will be governed by the relevant rules and orders in force from time to time; and

3. The appointment will be subject to:

- i) production of records relating to name, date of birth, qualification, etc.;
- ii) production of a certificate of fitness from the competent Medical Authority (Resident Medical Officer);
- iii) submission of declaration in the form enclosed (Annexure-I) and in the event of the candidate having more than one spouse living or being married to a person, having more than one spouse living, the appointment will be subject to her being exempted from the enforcement of the requirement in this behalf; and
- iv) submission of attestation forms for verification of character and antecedents along with the joining report.


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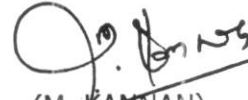
4. In case it is found that the individual was guilty of misconduct involving moral turpitude, which would disqualify her for Government service, or had suppressed any material fact relating to her conduct prior to entry into Government service or if any declaration given or information furnished by her proves to be false, she will be liable to be discharged from service and such other action as Government may deem necessary.

5. As no person professing a religion different from the Hindu or Sikh religion can be deemed to be a member of Scheduled Caste, the candidate should inform about the change, if any, of her religion to the appointing/administrative authority immediately after such a change if she belongs to SC community.

6. If the candidate accepts this offer of appointment on the above term she should communicate her acceptance and report for duty before the Head of Department concerned **on or before 17.06.2022**. If no reply is received or the candidate fails to report for duty by the prescribed date, the offer will be treated as cancelled.

7. No travelling allowance will be allowed for joining the post.

Enc.: as stated


(M. KANNAN) 19052022

UNDER SECRETARY TO GOVERNMENT

To
The individual concerned

---"Through proper channel"---

Copy to:

1. The Head of Department/Office concerned.
 - i) *When the candidate reports for duty he may be appointed as Multi Tasking Staff (House Keeping) after verifying her name, date of birth and qualifications with reference to the original certificates produced by him.*
 - ii) *The attestation form for verification of character and antecedent may be collected from the candidate at the time of joining the post and forwarded the same separately to the Confirmation Cell, Department of Personnel & Administrative Reforms (Personnel Wing), Puducherry.*
 - iii) *Necessary age relaxation has been obtained from the competent authority in respect of overaged candidates.*
2. The Director/Dy. Director of Accounts & Treasuries, Puducherry/Karaikal/Mahe/Yanam
3. Spare.

Sl.No.	Name of the Home Guard, Rank and Unit No.	Dept./Office in which posted	Vacancy against which posted
1	V.Santhi WHG 2353	Thiruvalluvar Govt. Girls Hr. School, Puducherry	M. Santhi Transferred
2	K.Valli WHG 2369	Govt. High School, Mettupalayam, Puducherry	Existing Vacancy
3	D.Thamizharasi WHG 2375	Govt. High School, Abishegapakkam, Puducherry	R. Radjy, Retired
4	G.Kavibharathi WHG 2391	Govt. Girl's Hr. Sec. School, Kalapet, Puducherry	Existing Vacancy
5	S.Poonkodi WHG 2399	MTVS G.H.S., Reddiyarpalayam, Puducherry	M. Mahalakshmi Absorbed
6	S.Dharaniya WHG 2460	Office of the Lt. Governor's Secretariat, Puducherry	Existing Vacancy
7	K.Selvakumari WHG 2476	Govt. Hr. Sec. School, Sedurapet, Puducherry	V. Navanidame Absorbed
8	A.Durgadevi WHG 2500	Govt. Middle School, Keezhur, Puducherry	P. Bhuvaneshwari Absorbed
9	L.Ezhilarasi WHG 2532	Hussainia Govt. High School, Neravy, Karaikal	Existing Vacancy
10	V.Rooba WHG 2554	Govt. Middle School, Bahour, Puducherry	P.Mourougammalle absorbed
11	G.Bhavana WHG 2562	Vallalar Govt. Girl's Hr. Sec. School, Lawspet, Puducherry	Existing Vacancy
12	A.Poorani WHG 2569	Govt. High School, Madagadipetpalayam, Puducherry	V. Santhi Absorbed
13	A.Mithra WHG 2571	Govt. High School, Kuruvinatham, Puducherry	S. Kalyanasundary, Expired
14	S.Anuratha WHG 2594	NSC Bose G.H.S., Puducherry	Vasanth @ Meena Absorbed
15	R.Chithra WHG 2595	Govt. Hr. Sec. School, Ariyur, Puducherry	Existing Vacancy
16	K.Kavitha WHG 2597	G.M.S. Pooranankuppam , Puducherry	S. Pokkalai, Absorbed

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Sl.No.	Name of the Home Guard, Rank and Unit No.	Dept./Office in which posted	Vacancy against which posted
17	S.Kalaiselvi WHG 2599	GMS, Veerampattinam [O/o the Dy. Director (Women)], Puducherry	B. Poucheparadjy Transferred
18	S.Kumudam WHG 2601	Bharathi G.H.S.S., Bahour, Puducherry	K. Sivagami, Retired
19	J.Jayanthi WHG 2602	Govt. High School, Sellipet, Puducherry	K. Malliga, Absorbed
20	S.Kiruthikadevi WHG 2603	Govt. Hr. Sec. School, P.S. Palayam, Puducherry	Existing Vacancy
21	K.Nagarani WHG 2605	Jeevanandam Govt. Boys Hr. Sec. School, Puducherry	Sarassou Absorbed
22	P.Velvizhi WHG 2606	D.I.S. Zone – IV, Villianur, Puducherry	R. Soundararajan Transferred
23	V.Elakiavani WHG 2607	Directorate of Tourism, Puducherry	Marie Joelle Benserade Absorbed
24	K.Lakshmy WHG 2609	Govt. Middle School, Adingapet, Puducherry	T. Karpagam, Absorbed
25	N.Jayasuba WHG 2611	Soucilabai Govt. Girl's Hr. Sec. School, Puducherry	Existing Vacancy
26	S.Arif Natchial WHG 2614	Govindasamy Pillai Govt. High School, Karaikal	C. Gandhi Retired
27	A.Jeyanthi WHG 2615	GMS, Pitchaiveeranpet, Puducherry	Existing Vacancy
28	A.Sheela WHG 2616	Kamban GHSS, Nettapakkam, Puducherry	K. Sarasu, absorbed
29	K.Saranya WHG 2618	Ilango Adigal G.H.S.S., Muthirapalayam, Puducherry	L. Mouthalammal Absorbed
30	E.Narmada WHG 2619	Govt. Hr. Sec. School, Neravy, Karaikal	M. Prabha Absorbed
31	A.Visalatchi WHG 2620	Govt. High School, Kuruvinatham, Puducherry	R. Vadivalou, Retired

J. Jeyanthi
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Sl.No.	Name of the Home Guard, Rank and Unit No.	Dept./Office in which posted	Vacancy against which posted
32	S.Gowthami WHG 2621	Tagore Arts & Science College, Lawspet, Puducherry	K. Selvakumari Absorbed
33	S.Roobini WHG 2624	Govt. I.T.I. (Men) T.R.. Pattinam Karaikal	T. Rajeswari Absorbed
34	P.Aruna WHG 2631	Maraimalai Adigal G.H.S.S., Embalam, Puducherry	Existing Vacancy
35	A.Manjula WHG 2632	Office of the D.I.S. Zone II, Puducherry	Santhi, Absorbed
36	V.Nandhini WHG 2634	Govt. Boys Middle School, Delarshpet, Puducherry	Existing Vacancy
37	B.Manimegalai WHG 2637	Govt. Middle School, Selloor, Karaikal	K. Indirani Absorbed
38	K.Senthamizhselvi WHG 2638	Office of the Executive Engieer, SPM & Building, Electricity Department, Puducherry	A.Mangavaram, Absorbed
39	J.Kayathiry WHG 2639	Govt. Middle School, Soriyankuppam, Puducherry	P. Selvambal Absorbed
40	G.Ilamathi WHG 2640	Police Department, Puducherry	A.Arikrishnan Transferred
41	S.Pramila WHG 2642	GHS, Thirubuvanai, Puducherry	S. Vasantha Retired
42	S.Nakomi WHG 2643	Govt. Girl's Middle School (West) Karaikal	G. Amlorpavamary Transferred
43	V.Rajeswari WHG 2648	Calve College Govt. Hr. Sec.School, Puducherry	Existing vacancy
44	V. Pratheeba WHG 2658	Govt. High School, Pannithittu, Puducherry	P. Saraswathi Absorbed
45	S. Suganthi WHG 2660	GHS, Suthukeny, Puducherry	P. Vaitinadin Transferred

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Sl.No.	Name of the Home Guard, Rank and Unit No.	Dept./Office in which posted	Vacancy against which posted
46	K. Anuratha WHG 2662	Govt. Middle School, Nallavadu, Puducherry	Existing Vacancy
47	K. Bhuvaneswari WHG 2663	Kasthuri Bai Gandhi G.G.H.S.S., Bahour, Puducherry	L. Sivagami Absorbed
48	S. Jenci Mary WHG 2668	Govt. Girl's Hr. Sec. School, Thirunallar, Karaikal	Anjammal Absorbed
49	B. Dhivya WHG 2669	Chief Educational Office, Karaikal	U. Manimegalai Absorbed
50	S. Thenmozhi WHG 2671	Arignar Anna Govt. Arts & Science College, Karaikal	A.Vasuki, Absorbed


(M. KANNAN) 19.05.2022

UNDER SECRETARY TO GOVERNMENT