

No.A.12011/1/2021-DP&AR/GC/UI
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 20.02.2024

MEMORANDUM

Sub: Public Services – Promotion to the post of Office Receptionist
- cum-Telephone Operator Gr.III on ad-hoc basis – Orders –
Issued.

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The Multi Tasking Staff (General / Security) mentioned in the Annexure to this Memorandum are promoted as Office Receptionist-cum-Telephone Operator Gr.III on ad-hoc basis and posted in the Department/Office noted against them with immediate effect.

2. He/she will draw pay in Level-2 in the Pay Matrix plus usual allowances as admissible under the rules in force from time to time.

3. He/she shall report for duty **on or before 29.02.2024**, failing which it will be presumed that he/she has declined the offer and he/she will not be considered for promotion for a period of one year or next DPC, whichever is later, from the date of issue of this order.

4. The Heads of Departments/Offices concerned are requested to relieve the officials without waiting for substitute and request for retention/modification of promotion orders will not be entertained.

// BY ORDER //



(V. JAISANKAR)
UNDER SECRETARY TO GOVERNMENT

To

The officials concerned "Through proper channel"

Copy to:

1. The Heads of Departments/Offices concerned:-
----- Before issuing promotion order it shall be ensured that no disciplinary proceedings is pending against the Government Servant. If any case is pending, the order need not be served and the fact may be intimated to this Department. The original certificates (SSLC / Telephone Operator Certificate / Knowledge in Computer Application Certificate) shall also be verified.
2. The Director of Accounts & Treasuries, Pondicherry.
3. The PA to Secretary (Personnel), Chief Secretariat, Puducherry.
4. Spare copy.

ANNEXURE

TO THE MEMORANDUM No.A.12011/1/2021-DP&AR/GC/UI
DATED 20.02.2024

Sl. No.	Name of the MTS (General / Security) and Department / Office in which working Thiru./Tmt.	Department/ Office in which posted on promotion as Office Receptionist-cum-Telephone Operator Gr.III	Vacancy against which posted
1.	R. Santhi, MTS(G), Dte. of School Education, Puducherry	Directorate of School Education, Puducherry	Existing Vacancy
2.	A. Mouttougumarane MTS(G), O/o the Deputy Director (Public Health), Puducherry	Electricity Dept., Puducherry	Existing Vacancy
3.	R. Caleiselvi, MTS(G), O/o. the Dy. Director of Education (Women), Puducherry	Commercial Taxes Department, Puducherry	Existing Vacancy
4.	M. Mary Christeena, MTS(G), Dept. of Fisheries & Fishermen Welfare, Puducherry	Electricity Dept., Puducherry	Existing Vacancy
5	S. Jacqueline, MTS (G), Filaria Control Unit, Puducherry	Directorate of Survey & Land Records, Puducherry	Existing Vacancy
6.	J. Santhaseelan, MTS (S), O/o the EE, Rural(North) O&M, Electricity Dept., Puducherry	IGGG Hospital & PGI, Puducherry	Existing Vacancy
7.	N. Kalvikarasan, MTS(G), Chief Secretariat, Puducherry	Chief Secretariat, Puducherry	Existing Vacancy
8.	G. Anand, MTS(G), NCC Group Headquarters, Puducherry	Police Department, Puducherry	Existing Vacancy
9.	V. Kalaivanan, MTS(G), O/o the Financial Controller, Electricity Dept., Puducherry	IGGG Hospital & PGI, Puducherry	T. Arulselvam transferred
10.	C. Aridasse, MTS(G), Directorate of Survey and Land Records, Puducherry.	Electricity Dept., Puducherry	Existing Vacancy
11.	R. Bharathirajan, MTS(G), Chief Secretariat, Puducherry	Chief Secretariat, Puducherry	Existing Vacancy

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12	A. Ranjith, MTS(G), O/o the ADA (T&V), Thattanchavady, Puducherry.	State Ground Water Unit, Agriculture Department, Puducherry.	Existing Vacancy
13	R. Dhamodharan, MTS(G), O/o the Executive Engineer, Urban O&M, Electricity Dept., Puducherry	O/o the Executive Engineer, Urban O&M, Electricity Dept., Puducherry	A. Suresh transferred
14	D. Souceammalle, MTS (G), Local Administration Department, Puducherry	Chief Secretariat, Puducherry	N. Ramanathan transferred
15	N. Coumaressane, MTS (G), Dte. of Social Welfare, Puducherry	Directorate of Survey & Land Records, Puducherry	Existing Vacancy
16	P. Murugaiyan, MTS(G), IGGGH & PGI, Puducherry	District Industries Centre, Puducherry.	V. Soundar, transferred
17	S. Pajanivel, MTS(G), O/o. Deputy Commissioner (Excise) , Puducherry.	O/o. the Deputy Collector Revenue (South), Puducherry	Existing Vacancy
18	Alexis Djeganadane Roger, MTS (S), Rajiv Gandhi GW&C Hospital, Puducherry	Dte. of Health & Family Welfare, Puducherry	Existing Vacancy


20-2-24

(V. JAISANKAR)
UNDER SECRETARY TO GOVERNMENT