

No.A.12011/4/2019-DP&AR/GC/UIV/S  
GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

\*\*\*\*\*

Puducherry, dated 12.07.2024

**MEMORANDUM**

The undersigned hereby offers to the Full Time Casual Labourers mentioned in the "**Annexure**" to this Memorandum, an appointment as **Multi Tasking Staff (Security)** in the Department/Office indicated against them, purely on temporary and regular basis in the Pay of Rs.18000/- (Cell 1 of Level 1 in the Pay Matrix of 7<sup>th</sup> CPC). They will also be entitled to draw the dearness and other allowances at the rates admissible and subject to the conditions laid down in the rules and orders governing the grant of such allowances in force from time to time.

2. The terms of appointment are as follows:-

- i) the appointment is purely on temporary basis and may be terminated at any time by a month's notice given by either side without assigning any reason thereof. The Appointing Authority, however, reserves the right of terminating the services of the appointee forthwith or before the expiry of the stipulated period of notice by making payment to him a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof;
- ii) other conditions of service will be governed by the relevant rules and orders in force from time to time; and

3. The appointment will be subject to:

- i) production of records relating to name, date of birth, qualification, etc.;
- ii) production of a certificate of fitness from the competent Medical Authority (Resident Medical Officer);
- iii) submission of declaration in the form enclosed (Annexure-I) and in the event of the candidate having more than one spouse living or being married to a person, having more than one spouse living, the appointment will be subject to being exempted from the enforcement of the requirement on this behalf; and
- iv) submission of attestation forms for verification of character and antecedents alongwith the joining report.

4. In case it is found that the individual was guilty of misconduct involving moral turpitude, which would disqualify him for Government service, or had suppressed any material fact relating to his conduct prior to entry into Government service or if any declaration given or information furnished by him proves to be false, he will be liable to be discharged from service and such other action as Government may deem necessary.



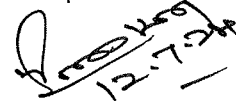
...2/-

5. As no person professing a religion different from the Hindu or Sikh religion can be deemed to be a member of Scheduled Caste, the candidate should inform about the change, if any, of his religion to the appointing/administrative authority immediately after such a change if he belongs to SC community.

6. If the candidate accepts this offer of appointment on the above terms should communicate his acceptance and report for duty before the Head of Department/Office concerned **on or before 31.07.2024**. If no reply is received or he fails to report for duty by the prescribed date, the offer will be treated as cancelled.

7. No travelling allowance will be allowed for joining the post.

Encl.: As stated.

A handwritten signature in black ink is written over a rectangular stamp. The stamp contains the date '12.7.24' and some illegible text.

**(V. JAISANKAR)**  
**UNDER SECRETARY TO GOVERNMENT**

To  
The individual concerned

---"Through proper channel"---

Copy to:

1. The Head of Departments / Offices concerned.
  - i) *When the candidate reports for duty he may be appointed as Multi Tasking Staff (Security) after verifying his name, date of birth as indicated in the FTCL Seniority List dated 19.08.2019 and qualifications with reference to the original certificates produced by him.*
  - ii) *The attestation form for verification of character and antecedent may be collected from the candidate at the time of joining the post and forwarded the same separately to the Confirmation Cell, Department of Personnel & Administrative Reforms (Personnel Wing), Puducherry.*
  - iii) *The appointees may be placed on probation for a period of 2 years from the date of joining.*
  - iv) *A report may be sent after the due date whether the candidate reported without fail.*
2. The Regional Administrator, Yanam.
3. The Director of Accounts & Treasuries, Puducherry/ Deputy Director of Accounts and Treasuries, Yanam.

Annexure to Memo.No A.12011/4/2019-DP&AR/GC/UIV/S dt.12.07.2024

Sl. No.	Name of the Full Time Casual Labourers & Department/Office in which Working. (Thiru.)	Department /Office in which absorbed as Multi Tasking Staff (Security)	Vacancy against which absorbed
(1)	(2)	(3)	(4)
1	Adinarayana. K KSPVRN GHS, Yanam	O/o. the Delegate to DSE, Yanam	Existing vacancy
2	Damodara Rao. M SV GPS, Kurasampeta, Yanam	Chief Secretariat, Puducherry.	C.Ganesan promoted
3	Kamaraju. V KSPVRN GHS, Yanam	DAT, Puducherry	R.Saravanan promoted
4	Satyanarayana. K MGGBHS, Yanam	Leg. Assembly Secretariat, Puducherry	R. Muthukumaran promoted
5	Siva Kumar. A STPP Govt. Jr. College, Yanam	Office of the TB Control Officer, Government Chest Clinic, Puducherry	Existing vacancy
6	Peda Venkanna. A O/o. the Delegate to DSE, Yanam	DIC, Puducherry	A. Sagayaraj Arokiadass promoted
7	Dadala Durga Balaji Central Kitchen, Yanam	O/o. the Financial Controller. Electricity Dept. Puducherry	R.Badmanabane promoted
8	Undru Prabhudas SAC GPS, Isukaluva, Yanam	Directorate of Tourism, Puducherry	R. Ramamurthy promoted
9	Maddimsetty Yesu Babu PJNGHS, Mettakur, Yanam	O/o. the EE Urban- (O&M), Electricity Department, Puducherry.	S.Ramamurthy promoted
10	Pemmadi Srinivas O/o. the Delegate to DSE, Yanam	O/o. the Financial Controller, Electricity Department, Puducherry	S. Arounassalame transferred
11	Veerababu. S A.D. Welfare Department, Yanam	O/o Dy. Commissioner (Excise), Puducherry.	K.Ramesh promoted
12	Tata Rao. D Fire Service Unit, Yanam	O/o. the Addl. Director of Agriculture (T&V), Thattanchavady.	Existing vacancy
13	Kaki Rambabu O/o. the Joint Block Development Officer, Yanam	AD Welfare & ST Welfare, Puducherry	P. Mummoorthy promoted
14	Saibabu. K Central Kitchen, Yanam	RGGW&Children Hospital, Puducherry	M. Patcheapane Promoted
15	Malladi Sathibabu Central Kitchen, Yanam	Dept. of Women & Child Development, Puducherry.	G.Dharmalingam transferred

Sl. No.	Name of the Full Time Casual Labourers & Department/Office in which Working. (Thiru.)	Department /Office in which absorbed as Multi Tasking Staff (Security)	Vacancy against which absorbed
(1)	(2)	(3)	(4)
16	Rekadi Trinadha Rao Central Kitchen, Yanam	Department of Civil Supplies & Consumer Affairs, Puducherry	E.Pandian transferred
17	Syama Kumar. K O/o the Regional Administrator, Yanam	Office of the TB Control Officer, Government Chest Clinic, Puducherry	Existing vacancy
18	Apparao. K MGGBHS, Yanam	AD Welfare & STW, Puducherry	K.Thirumal promoted
19	Kukkala Bala Venkata Ramana O/o the Deputy Collector (Revenue), Yanam	Chief Secretariat, Puducherry	M. Tandapany promoted
20	Nuni Veerababu Central Kitchen, Yanam	O/o. the EE Urban-(O&M), Electricity Dept., Puducherry.	T.Marimuthu promoted
21	Satyanarayana. V Central Kitchen, Yanam	AD Welfare & STW, Puducherry	R. Pallipatan promoted
22	Malladi Jayanarayana KNGGHS, Yanam	DAT, Puducherry	Existing vacancy
23	Kaya Raju. M Jawahar Bal Bhavan, Yanam	Planning & Research Department, Puducherry	B.Venkatesan Transferred
24	Ingi Dharam Rao KNGGHS, Yanam	Dte. of Industries and Commerce, Puducherry	D. Azhagapan promoted
25	Angadi Seetharama Raju O/o the Regional Administrator, Yanam	RGGW&Children Hospital, Puducherry	P. Sathiyamoorthy promoted
26	Shaik Altaf SKSPVRNGHS, Kanakalapeta, Yanam	Dept. of Women & Child Development, Puducherry.	P.Veeramuthu promoted

*(Handwritten signature and date)*  
12.7.24

**(V. JAISANKAR)**  
**UNDER SECRETARY TO GOVERNMENT**