

No.C.18014/3/2018-DP&AR/GC/U.I
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 07.12.2021

MEMORANDUM

Sub: Public Services – Promotion to the post of Office Receptionist
- cum-Telephone Operator Gr.III on ad-hoc basis – Orders –
Issued.

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The Multi Tasking Staff (General) mentioned in the Annexure to this Memorandum are promoted as Office Receptionist-cum-Telephone Operator Gr.III on ad-hoc basis and posted in the Department/Office noted against them with immediate effect.

2. This appointment is subject to verification of the certificates produced by them.
3. He/she will draw pay in Level-2 in the Pay Matrix plus usual allowances as admissible under the rules in force from time to time.
4. He/she shall report for duty on or before 24.12.2021, failing which it will be presumed that he/she has declined the offer and he/she will not be considered for promotion for a period of one year or next DPC, whichever is later, from the date of issue of this order.
5. The Heads of Departments/Offices concerned are requested to relieve the officials without waiting for substitute and request for retention/modification of promotion orders will not be entertained.

// BY ORDER //



(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT

To

The individuals concerned "Through proper channel"

Copy to:


1. The Heads of Departments/Offices concerned:-

.....Before issuing promotion order it shall be ensured that no disciplinary proceedings is pending against the Government Servant. If any case is pending, the order need not be served and the fact may be intimated to this department.

2. The Director of Accounts & Treasuries, Pondicherry.
3. The PA to Secretary (Personnel), Chief Secretariat, Puducherry.
4. Spare copy.

ANNEXURE
TO THE MEMORANDUM No.C.18014/3/2018-DP&AR/GC/U.I.
DATED 07.12.2021

Sl. No.	Name of the MTS (General) and Department / Office in which working Thiru./Tmt.	Name of the Department/ Office in which posted on promotion as Office Receptionist-cum-Telephone Operator Gr.III	Vacancy against which posted
1.	Ramanathan. N Legislative Assembly Secretariat, Puducherry	Chief Secretariat, Puducherry	Existing Vacancy
2.	Balassoupramanien. V Thamizh Thendral Thiru Vi. Ka. G.H.School, Puducherry	Directorate of Survey & Land Records, Puducherry	Existing Vacancy
3.	Arulselvam. T Circle-II, PWD, Puducherry	IGGG Hospital & PG Institute, Puducherry	Existing Vacancy
4.	Thangakumaran. K Govt. Girls Middle School, Reddiarpalayam	Police Department, Puducherry	Existing Vacancy
5.	Paramaguru. M Dte. of Survey & Land Records, Puducherry	Directorate of Health & Family Welfare Services, Puducherry	Existing Vacancy
6.	Radhika. K Dte. of Agriculture & Famers Welfare, Puducherry.	Department of Animal Husbandry & Animal Welfare, Puducherry	Existing Vacancy
7.	Ramany. N, District Industries Centre, Puducherry	Directorate of School Education, Puducherry.	Existing Vacancy
8.	Suresh. A Tagore Arts and Science College, Lawspet	O/o. the EE, Urban O&M, (Division-I), Electricity Department, Puducherry	Existing Vacancy
9.	Ananth. T O/o. the Special Secretary (Revenue) -cum-District Collector, Puducherry	Commercial Taxes Department, Puducherry	Existing Vacancy


7.12.21

(V. JAISANKAR)
UNDER SECRETARY TO GOVERNMENT