

GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

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No.A.22015/8/2025-DP&AR/GC/UII

Puducherry, dt. 15.09.2025

**MEMORANDUM**

Sub: Public Services - Transfer and posting of  
Record Clerks / Keepers – Orders – Issued.

Ref: This Department's G.O.Ms.No.3 dt.21.01.2019.

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The Record Clerks / Keepers mentioned below are transferred and posted in the same capacity in the Department / Office noted against them, with immediate effect.

Sl. No.	Name of the Record Clerk / Keeper and Office in which working Tvl.	Department / Office to which transferred	Vacancy against which posted
1.	M. Amudha Dept. of Revenue & Disaster Management, Puducherry	Police Department, Puducherry	Existing vacancy
2.	R. Parthiban Fire Service Department, Puducherry.	Rajiv Gandhi Govt. Women & Children Hospital, Puducherry	Gandhi retired
3.	T.K Sajitha Dte. of Industries & Commerce, Puducherry	Public Works Department, <b>Mahe</b>	T.K. Ajitha retired
4.	C.V. Prema Irrigation & Public Health Division, PWD, Puducherry	O/o. the Asst. Director, Agriculture Department, <b>Mahe</b>	Existing vacancy in the post of <b>LDC</b>

2. The officials are not entitled for joining time / transfer T.A. as their transfer is ordered on their own request.

3. The instructions contained in the paragraphs (1), (2) and (3) under Item No.10 of the transfer policy cited under reference shall be strictly adhered to.

// By Order //

**(V. JAISANKAR)**  
**UNDER SECRETARY TO GOVERNMENT**

To

The individuals concerned. "Through proper channel".

Copy to:

1. The Heads of Departments / Offices concerned.
2. The Director of Accounts & Treasuries, Puducherry.
3. The Regional Administrator, Mahe.
4. The Dy. Director of Accounts & Treasuries, Mahe.