

No.A.12011/1/2021-DP&AR/GC/UI/2  
GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

Puducherry, dated 20.02.2024.

**MEMORANDUM**

Sub: Public Services – Service placement of Office  
Receptionist–cum–Telephone Operator Gr.II/Gr.III  
- Orders – Issued.

Ref: This Dept.'s Memo. No.C.35017/1/2014- DP&AR/  
GC/U.II dt.13.10.2022 .

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The services of the Office Receptionist–cum–Telephone Operators (O.R.T.O.) Gr.II / Gr.III mentioned below are placed at the disposal of Departments / Offices noted against them, with immediate effect.

| Sl. No. | Name of the O.R.T.O. Gr.II / Gr.III Tvl.                                       | Dept./Office to which services are placed |
|---------|--|---|
| 1.      | J. Mani, O.R.T.O. <b>Gr.II</b><br>IGGG Hospital & PGI, Puducherry              | Chief Secretariat, Puducherry             |
| 2.      | C. Carounagarane, O.R.T.O. Gr.III<br>Police Department, Puducherry             | Lt. Governor's Secretariat,<br>Puducherry |
| 3.      | J. Ganesan, O.R.T.O. Gr.III<br>Directorate of School Education,<br>Puducherry. | Lt. Governor's Secretariat,<br>Puducherry |

2. The services of Thiru A. Ranjith, on joining the post of O.R.T.O. Gr.III in the State Ground Water Unit, Agriculture Department, Puducherry, are placed at the disposal of Lt. Governor's Secretariat, Puducherry.

3. They shall be relieved immediately.

4. The present service placement of Thiru V. Soundar, O.R.T.O. Gr.III with the Lt. Governor's Secretariat, Puducherry stands revoked and he shall be report back to District Industries Centre, Puducherry immediately.

// BY ORDER //

(V. JAISANKAR)

**UNDER SECRETARY TO GOVERNMENT**

To

The officials concerned // Through proper channel //

Copy to:

1. The Heads of Departments/Offices concerned.
2. The Director of Accounts & Treasuries, Puducherry.
3. Office order file/Spare.