

No. A.32017/1/2015-DP&AR/GC/U.I
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 06.01.2020

I.D.NOTE/M E M O R A N D U M

Sub: Public Services – Filling up of the post of Lower Division Clerk by promotion from among the Multi Tasking Staff – Reg.

- Ref: 1) This Department's I.D. Note/Memorandum of even number dated 03.03.2015.
- 2) This Department's I.D. Note/Memorandum of even number dated 09.12.2016
- 3) This Department's I.D. Note/Memorandum of even number dated 24.02.2017

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Reference is invited to the I.D. Note/Memorandum cited on the subject mentioned above. Based on the service particulars received, inter-se-seniority list in respect of 32 Multi Tasking Staff who were regularly appointed upto **31.12.1999** has been drawn in accordance with the seniority in which they were appointed as erstwhile Group 'D' posts of Peon/Watchman/Sanitary Assistant/Sanitary Helper and the same is hosted in the official website of this Department **dpar.py.gov.in**.

2. All the Heads of Departments/offices are, therefore, requested to bring this to the notice of all the Multi Tasking Staff working in their offices and in the subordinate offices/institutions and to furnish the representations, if any, of aforesaid employees for additions/omissions/corrections, to be made to the list with necessary copies of proof/orders so as to reach this Department **on or before 13.01.2020**. It is also requested to furnish the service particulars in the prescribed proforma, Performance Report, Integrity and No disciplinary proceedings certificate (**in the Proforma-I-IV enclosed**) along with attested copies of the proof of educational qualification of the concerned employees. It is also requested to direct candidate who belongs to SC/PH to produce the latest Original Caste Certificate as per the Constitution (Pondicherry) Schedule Castes Orders, 1964/Physically Challenged Person Certificate obtained within one year (i.e. on or after 01.02.2019).

3. In case, any of the officials are not working in the Department, as mentioned therein, a copy of this communication may be sent to the Department wherein they are working at present for necessary action.

(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT

Encl: As above.

To
The Heads of Offices concerned

ANNEXURE

Sl. No.	Seniority No. in the erstwhile post of Peon	Name	Designation	Name of the Office/ Department in which working	Date of birth	Date of initial appointment in the erstwhile Group'D' post of Peon/ Watchman/ Sanitary Helper now redesignated as MTS(G), MTS(S) & MTS(HK)	Date of regular appointment in the entry grade post	Date of absorption in the post of peon	Category (SC/PH)
1		Surya Chandra Rao. E	MTS (G)	O/o.Dy.Collector (Rev), Yanam	02-11-1960	05-04-1988	05-04-1988	13-11-2001	SC
2	1820	Pandian. R	MTS (G)	Arignar Anna Govt. Arts College, Karaikal.	18-09-1968	28-03-1989	28-03-1989	28-03-1989	
3		Dadala Srinivasa Rao	MTS (G)	Govt. General Hospital, Yanam	14-10-1966	03-06-1993	03-06-1993	01-06-2002	SC
4		Karthigeyan. N	MTS (G)	PWD, Circle-II, Puducherry	26-07-1965	17-02-1994	17-02-1994	21-10-2003	
5		Irisappan. P	MTS (G)	Labour Department, Puducherry	29-06-1972	05-05-1994	05-05-1994		
6		Palanisamy. K	MTS (G)	DAT, Puducherry	15-08-1964	06-07-1994	06-07-1994	01-10-2003	
7		Murugan. A	MTS (G)	GHS, Thattanchavady, O/o.DD(W), Puducherry	08-02-1968	06-07-1994	06-07-1994	01-10-2003	
8		Somu. M	MTS (G)	Govt. I.T.I for women, Puducherry	15-09-1967	15-07-1994	15-07-1994	01-10-2003	
9		Ramasamy. P	MTS (G)	Employment Exchange, Puducherry.	07-08-1976	08-08-1994	08-08-1994	01-12-2004	
10		Balaji. G	MTS (G)	O/o the Council of Ministers, Puducherry	14-11-1972	19-08-1994	19-08-1994	01-10-2003	
11		Adibagavane. R	MTS (G)	Employment Exchange, Karaikal	28-06-1960	21-09-1994	21-09-1994	03-07-2006	
12		Kanakala Radha Krishna	MTS (G)	O/o.Dy.Collector (Rev), Yanam	30-12-1968	25-08-1987	05-04-1995	06-12-2000	
13		Sowrorajan. R	MTS (G)	BDO, Karaikal	28-03-1962	27-07-1995	27-07-1995	27-07-1995	
14		Alexander. A	MTS (G)	Lieutenant Governor's Secretariat, Puducherry	21-09-1968	09-10-1995	09-10-1995	16-03-2004	
15	2203	Varadarajou. G	MTS (G)	O/o the DD (Sports & Yourth Services), DSE, Puducherry	24-11-1963	07-02-1996	07-02-1996	07-02-1996	PH
16	2204	Sathyanathan Chowventavida	MTS (G)	O/o.Sub Registrar, Mahe	20-04-1965	05-02-1996	05-02-1996	05-02-1996	PH
17	2205	Perisamy. N	MTS (G)	Dte. Of Survey & Land Records, Puducherry	18-07-1962	07-02-1996	07-02-1996	07-02-1996	SC

18	2222	Jenarthanam. P	MTS (G)	Navalar Nedunchezhan Govt. Hr. Sec. School.	23-02-1960	26-02-1996	26-02-1996	26-02-1996	
19	2223	Siddharathan. G	MTS (G)	Collectorate, Karaikal	26-07-1960	08-02-1996	08-02-1996	08-02-1996	
20	2224	Udayakumar. G	MTS (G)	Pensionnate De Filles, O/o.DD(W), Puducherry	15-12-1960	26-02-1996	26-02-1996	26-02-1996	
21	2274	Sathiyabalan. K	MTS (G)	L.G.Secretariat, Puducherry	06-03-1961	05-08-1996	05-08-1996	05-08-1996	
22		Mohammed Issouf. R	MTS (G)	Employment Exchange, Puducherry.	21-08-1965	05-02-1997	05-02-1997	01-10-2003	
23	2278	Marudhajalam. K	MTS (G)	IGGGH&PGI, Puducherry.	25-08-1977	26-02-1997	26-02-1997	26-02-1997	
24	2279	Vidjea. K	MTS (G)	Dte. of Health & Family Welfare Services. Puducherry.	27-05-1970	09-04-1997	09-04-1997	09-04-1997	
25		Varalakshmi. M	MTS (G)	Dr.SRK Govt.Arts College, Yanam	22-05-1976	12-04-1997	12-04-1997	30-09-2003	
26	2282	Suriyagandhi. A	MTS (G)	Directorate of Accounts & Treasuries.	29-04-1974	21-07-1997	21-07-1997	21-07-1997	
27		Ayyanar. R	MTS (G)	Commercial Taxes Dept, Puducherry	30-03-1967	13-05-1998	13-05-1998	01-11-2006	
28		Rajaraman. P	MTS (G)	MTVS Govt.High School, Reddiarpalayam, Puducherry	15-05-1964	06-06-1998	06-06-1998	18-01-2007	sc
29		Koteswara Rao. K	MTS (G)	Registration Department, Puducherry	18-04-1962	23-12-1998	23-12-1998	18-03-2004	
30		Prabavathy. J	MTS (G)	O/o.C.E.O, Puducherry	09-05-1967	08-02-1999	08-02-1999	07-01-2005	
31		Vaijyanthi. J	MTS (G)	District Industries Centre, Puducherry	03-02-1963	14-07-1999	15-07-1999	28-11-2014	
32	2305	Jithesh. P.K.	MTS (G)	Community Health Centre, Palloor, Mahe	23-08-1976	05-11-1999	05-11-1999	05-11-1999	

(V. JAISANKAR)

UNDER SECRETARY TO GOVT.

PROFORMA -I

NAME OF THE DEPARTMENT:

Sl. No.	Name, Designation and office in which working	Date of Birth	Date of initial appointment in the erstwhile Group 'D' post of Watchman/ Sanitary Assistant/Sanitary Helper now redesignated as Multi Tasking Staff (Security) and Multi Tasking Staff (House Keeping).	Date of Regular appointment in the entry grade post.	Date of satisfactory completion of the period of probation in the entry grade post.	Period of service as on date Y M D	Educational qualification (photo copies of certificates duly attested to be enclosed)	Whether the official belong to SC/ST/ PH (latest original certificate to be enclosed)	Whether integrity certificate is enclosed	Whether performance certificate is enclosed	Remarks
01.	02.	03.	04.	05.	06.	07.	08.	09.	10.	11.	12.

Certified that the above particulars have been verified with reference to the Service Book and Original Certificates

**SIGNATURE OF HEAD OF DEPARTMENT/OFFICE
SEAL:**

PROFORMA – II

The records of services of Thiru/Tmt./Selvi.....(Name & Designation) who is to be considered for promotion to the post of Lower Division Clerk have been carefully scrutinized and it is certified that there is no doubt about his/her integrity.

Date:

Signature of Head of Department/Office
Seal

PROFORMA – III

Certified that Thiru/Tmt./Selvi

- (i) is not under suspension.
- (ii) no disciplinary proceedings are pending/contemplated against the official.
- (iii) no prosecution for a criminal charge or no sanction for prosecution has been issued or no decision has been taken to accord sanction for prosecution against the official concerned.
- (iv) no investigation on serious allegations of corruption bribery or similar grave misconduct is in progress either by the CBI or any other agency/Department against the official concerned.

Date:

Signature of Head of Department/Office
Seal

PROFORMA – IV

Certified that the performance of duties of Thiru/Tmt./Selvi.....
.....(Name & Designation) during
the period from..... to is Very Good/Good/Fair/Poor.

Date:

Signature of Head of Department/Office
Seal