

Government of Puducherry
Abstract

Public Services – Recruitment Rules for the common category posts of Multi-Tasking Staff (Security), Multi-Tasking Staff (House-Keeping) and Multi-Tasking Staff (General) – Notified.

Department of Personnel & Administrative Reforms
(Personnel Wing)

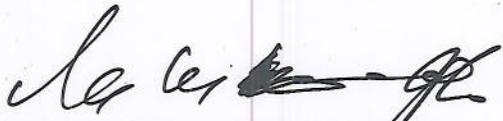
G.O. Ms. No.73/DP&AR(PW)/GC

Puducherry, dt.14-12-2010

ORDER :

The notification appended to this order shall be published as supplement to the Official Gazette.

//By order of the Lt. Governor//


(GIDDI MRUTHYUNJAYA DURGARAO)
UNDER SECRETARY TO GOVERNMENT

To

The Director of Stationery & Printing, Puducherry -

with a request to publish in the next issue
of the Official Gazette and to supply
100 copies to this Department

Copy to :

1. The Central Record Branch
2. The G.O. file
3. Spare

**Government of Puducherry
Department of Personnel & Administrative Reforms
(Personnel Wing)**

Notification

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Notification No.F.5/4/65-GP, dated the 11th January, 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Notification issued in G.O. Ms. No.66 dated 25th August 2000 and G.O. Ms. No.67 dated 25th August, 2000 of the Department of Personnel & Administrative Reforms (PW) and the schedules annexed thereto and published in the Gazette No.35 dated the 29th August, 2000 and the notification issued in G.O. Ms. No.24, dated the 25th April 2005 published in the Gazette No.19 dated the 10th May 2005, save as respects things done or omitted to be done before such supersessions, which is necessitated consequent on the implementation of the CCS (Revised Pay) Rules, 2008, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the common category posts of Multi-Tasking Staff (Security); Multi-Tasking Staff (House-Keeping) and Multi-Tasking Staff (General) in various Departments of the Government of Puducherry, namely:-

1. Short title and commencement :- (1) These rules may be called the Government of Puducherry, Multi-Tasking Staff (Security/House-Keeping/General) Recruitment Rules, 2010.

(2) They shall come into force on and from the date of their publication in the Official Gazette.
2. Number of posts, its classification and scale of pay :- The number of the said posts, its classification and the scale of pay attached thereto, shall be as specified in Columns (2) to (4) of the Schedules annexed hereto.
3. Method of recruitment, age limit and other qualifications :- The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the said schedules. 

4. Disqualifications :- No person,-

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax:- Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving :- Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the orders issued by the Government from time to time in this regard.



SCHEDULE

RECRUITMENT RULES FOR THE POST OF MULTI TASKING STAFF (Security)

1. Name of the post : Multi-Tasking Staff (Security)
2. Number of post : 696 (Six Hundred and Ninety Six) (2010) subject to variation dependent on work load
3. Classification : General Central Services
Group 'C' Non-Gazetted - Non-Ministerial
4. Pay Band and Grade Pay/
Pay Scale : Pay Band-1
Rs.5,200-20,200 + Grade Pay Rs.1,800
5. Whether selection Post or
Non-selection post : Non-selection.
6. Whether benefit of added
years of service admissible
under Rule 30 of C.C.S.
(Pension) Rules, 1972 : No.
7. Age limit for direct recruits : Between 18 and 32 years

Note:(1) In the case of recruitment made through the
Employment Exchange, the crucial date for determining the
age limit shall, in each case, be the last date up to which the
Employment Exchanges are asked to submit the names.

Note:(2) In the case of recruitment made through
advertisement, the crucial date for determining the age limit
shall be the closing date of receipt of application.
8. Educational and other
qualification required for
direct recruits : A pass in SSLC or its equivalent from a recognized Board
possessing the following physical standards, namely:-
(i) Height : Not less than 165 cms
(ii) Chest : 81 Cms without expansion
86 cms - With expansion
9. Whether age and
educational qualifications
prescribed for direct recruits
will apply in the case of
promotees : Age : No
Educational qualification : As provided in Col.12
10. Period of probation, if any : Two years.
11. Method of recruitment
whether by direct
recruitment or by promotion
or by deputation /
absorption and percentage
of the vacancies to be filled
by various methods : (1) 75% by direct recruitment of male candidates
provided 25% of the vacancies shall be filled from
among the male Home guards who have rendered a
minimum of three years honorary service in the U.T.
of Puducherry failing which by direct recruitment.
(2) 25% by absorption failing which by direct
recruitment.
12. In case of recruitment by
promotion/ deputation /
absorption, grades from
which promotion /
deputation / absorption is to
be made : By absorption of full time male casual labourers available in the
List, prepared by the Department of Personnel & Administrative
Reforms (Personnel Wing) in terms of "The Government of
Puducherry Casual Labourers (Engagement and Regularisation)
Scheme, 2009" notified vide extra-ordinary Gazette No.15,
dated 27.02.2009 of the Government of Puducherry.
13. If Departmental Promotion
Committee / Recruitment
Committee exists, what is
its composition : Recruitment Committee / Departmental Promotion Committee
(for Confirmation) for Group 'C' posts consisting of :-
(1) Secretary in charge of the
Dept. of Personnel -- Chairman
(2) Joint / Deputy / Under
Secretary (DP&AR) -- Member
(3) Joint / Deputy / Under
Secretary (Finance) -- Member
14. Circumstances in which
UPSC is to be consulted
in making recruitment : Not applicable.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF MULTI TASKING STAFF (House-Keeping)

1. Name of the post : Multi-Tasking Staff (House-Keeping)
2. Number of post : 696 (Six Hundred and Ninety Six) (2010) subject to variation dependent on work load
3. Classification : General Central Services
Group 'C' Non-Gazetted - Non-Ministerial
4. Pay Band and Grade Pay/ Pay Scale : Pay Band-1
Rs.5,200-20,200 + Grade Pay Rs.1,800
5. Whether selection Post or Non-selection post : Non-selection.
6. Whether benefit of added years of service admissible under Rule 30 of C.C.S. (Pension) Rules, 1972 : No.
7. Age limit for direct recruits : Between 18 and 32 years

Note:(1) In the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.

Note:(2) In the case of recruitment made through advertisement, the crucial date for determining the age limit shall be the closing date of receipt of application.
8. Educational and other qualification required for direct recruits : A pass in SSLC or its equivalent from a recognised Board.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : Age : No
Educational qualification : As provided in Col.12
10. Period of probation, if any : Two years.
11. Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods : (1) 75% by direct recruitment of which 25% of the vacancies shall be filled from among the female Home guards who have rendered a minimum of three years honorary service in the U.T. of Puducherry failing which by direct recruitment:
(2) 25% by absorption failing which by direct recruitment.
12. In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption is to be made : By absorption of full-time female casual labourers available in the List prepared by the Department of Personnel & Administrative Reforms (Personnel Wing) in terms of "The Government of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009" notified vide extraordinary Gazette No.15, dated 27.02.2009 of the Government of Puducherry.
13. If Departmental Promotion Committee / Recruitment Committee exists, what is its composition : Recruitment Committee / Departmental Promotion Committee (for Confirmation) for Group 'C' posts consisting of :-
(1) Secretary in charge of the Dept. of Personnel -- Chairman
(2) Joint / Deputy / Under Secretary (DP&AR) -- Member
(3) Joint / Deputy/ Under Secretary (Finance) -- Member
14. Circumstances in which UPSC is to be consulted in making recruitment : Not applicable.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF MULTI TASKING STAFF (General)

1. Name of the post : Multi-Tasking Staff (General)
2. Number of post : 1342 (One thousand Three Hundred and Forty Two) (2010)
subject to variation dependent on work load
3. Classification : General Central Services
Group 'C' Non-Gazetted - Non-Ministerial
4. Pay Band and Grade Pay / Pay Scale : Pay Band-1
Rs.5,200-20,200 + Grade Pay Rs.1,800
5. Whether selection Post or Non-selection post : Non-selection.
6. Whether benefit of added years of service admissible under Rule 30 of C.C.S. (Pension) Rules, 1972 : No.
7. Age limit for direct recruits : Between 18 and 32 years

Note:(1) In the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.

Note:(2) In the case of recruitment made through advertisement, the crucial date for determining the age limit shall be the closing date of receipt of application.
8. Educational and other qualification required for direct recruits : A pass in SSLC or its equivalent from a recognised Board.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Age : No
Educational qualification : As provided in Col.12
10. Period of probation, if any : Two years for direct recruits.
11. Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods : By absorption failing which by direct recruitment.
12. In case of recruitment by promotion/ deputation / absorption, grades from which promotion / deputation / absorption is to be made : By absorption from Multi-Tasking Staff (Security) and Multi-Tasking Staff (House-Keeping) appointed to the respective posts on regular basis and borne on regular establishment in the Departments of Government of Puducherry as below:

(a) 75% by those possessing a pass in SSLC or its equivalent failing which by (b) below and

(b) 25% by those not possessing a pass in SSLC, but possessing elementary literacy failing which by direct recruitment

Note: The regular incumbents of the erstwhile post of Attender will be en bloc seniors to the erstwhile incumbents of the post of Peon in the seniority of the re-designated post of the Multi-Tasking Staff (General)
13. If Departmental Promotion Committee / Recruitment Committee exists, what is its composition : Recruitment Committee /Departmental Promotion Committee (for Confirmation) for Group 'C' posts consisting of :-

(1) Secretary in charge of the Dept. of Personnel -- Chairman
(2) Joint / Deputy / Under Secretary (DP&AR) -- Member
(3) Joint / Deputy / Under Secretary (Finance) -- Member
14. Circumstances in which UPSC is to be consulted in making recruitment : Not applicable.