

## Section 4(1)(b)(i)- Particulars of the Organization, Functions and Duties

### **Name & Address of the Organisation:**

Department of Personnel and Administrative Reforms (Personnel Wing)  
Chief Secretariat, Goubert Avenue,  
Puducherry-605001.

### **Head of the Organisation:**

Shri R. Kesavan, I.A.S., Secretary to Government (Personnel)

### **Vision:**

To foster a dynamic and progressive human resource environment in the Government of Puducherry that promotes efficiency, transparency, accountability, responsiveness, and ethical governance.

### **Mission and Key Objectives:**

To develop and manage the personnel of the Government of Puducherry by:

- Attracting and retaining capable and committed talent into public service.
- Providing equitable and structured career advancement opportunities.
- Promoting competence, innovation, and performance-driven culture.
- Formulating and implementing adaptable and forward-looking personnel policies and procedures.
- Strengthening institutional capacity through continuous training and skill development across all levels.
- Upholding a culture of transparency, accountability, integrity, and zero tolerance for corruption.
- Ensuring inclusive, fair, and sustained engagement with stakeholders to enhance the quality and responsiveness of public service delivery in the Union Territory.

**Function and Duties** of each section of DP&AR is as mentioned at  
<https://dpar.py.gov.in/General/Sections.htm>

## Organisation Chart:

Secretary (Personnel)



Under Secretary (Personnel)



1. Confidential & Cabinet Department
2. Service Section-I
3. Service Section-II
4. Grievances Cell
5. Confirmation Cell
6. Examination Cell
7. Recruitment Rules Cell