

No.A.49018/3/2018/DPAR/SS-I(2)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)
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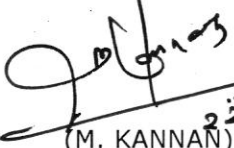
Puducherry, the 22nd February, 2018

CIRCULAR

The Department of Personnel and Administrative Reforms (Personnel Wing), Puducherry proposes to frame Recruitment Rules for the posts of Stenographer Grade-I and Grade-II of Puducherry Government Guest House, New Delhi.

2. In terms of O.M.No.AB-14017/61/2008-Estt.(RR), dated 13.10.2015 of the Department of Personnel & Training, Government of India, New Delhi, the proposed schedule for the post of Stenographer Grade-I and Grade-II are uploaded for comments of the stakeholders.

3. Comments, if any may be sent to undersigned latest by 26.03.2018 and soft copy of the same comments may also be sent through e-mail to usgad.pon@nic.in.


22/02/18
(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT

Encl: as above.

To

All concerned.

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)

(G.O. Ms. No. dated)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Notification No. F. 5 / 4 / 65-GP dated 11th January, 1965 of the Ministry of Home Affairs, Government of India, New Delhi, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the Group-B post of Stenographer Grade-I and Group-C post of Stenographer Grade-II in the Puducherry Government Guest House, New Delhi.

1. Short title and commencement:- (i) These rules may be called as the Puducherry House Stenographer Grade-I / II Recruitment Rules, 2018.

(ii) They shall come into force on and from the date of their publication in the official gazette.

2. Number of posts, its classification and Level in the Pay Matrix:- The number of the said posts, its classification and Level in the Pay Matrix attached thereto, shall be as specified in columns 2 to 4 of the Schedule annexed hereto.

3. Method of recruitment, age, limit and other qualifications:- The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification:- No person, -

(a) who has entered into or contracted marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts.

Provided that the Lieutenant Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax: - Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category or persons.

6. Saving:- Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

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SCHEDULE

RECRUITMENT RULES FOR THE POST OF STENOGRAPHER GRADE-I

1	Name of the post	:	Stenographer Grade-I
2	Number of post	:	1 (One) (2018) Subject to variation dependent on work load.
3	Classification	:	"General Central Service – Group-'B' Non-Gazetted– Ministerial"
4	Level in the Pay Matrix	:	Level - 6
5	Whether Selection Post or non-Selection Post	:	Not applicable
6	Age limit for direct recruits	:	<p>Not exceeding 30 years (Relaxable for Government servants upto 5 years in accordance with the orders or instructions issued by the Central Government).</p> <p>Note-1:- In the case of recruitment made through advertisement, the crucial date for determining the age limit shall be the closing date for receipt of applications.</p> <p>Note-2: In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.</p>
7	Educational and other qualification required for direct recruits		<p>Essential :-</p> <p>(i) Degree of a recognized University.</p> <p>(ii) A pass in Stenography Lower/Junior Grade Examination in English conducted by State Board of Examination/Board of Technical Examination/Board of Technical Education and Training.</p> <p>(iii) A pass in Typewriting Lower/ Junior Grade Examination in Tamil or Malayalam or Telegu conducted by State Board of Examination/Board of Technical Examination/Board of Technical Education and Training.</p> <p>(iv) A pass in Typewriting Higher/ Senior Grade Examination in English conducted by State Board of Examination/Board of Technical Examination/Board of Technical Education and Training.</p> <p>Note :- Qualifications are relaxable at the discretion of the competent authority, for reasons to be recorded in writing, in the case of candidates otherwise well qualified</p>