GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)
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No.M/9784/2025/DPAR/SS-I(3)(51922)   Dated: 09.03.2026

I.D. NOTE

Sub: Instructions regarding updation of Email ID on SPARROW and
      iGOT Karmayogi Portal – Reg.

Ref: OM dated 03.03.2026 from DoPT, New Delhi.
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A copy of the O.M. cited on the subject mentioned above which is self-explanatory is forwarded herewith.

2.   All the AIS officers of this Administration are requested to ensure that their e-mail ID is updated and identical on both the iGOT Karmayogi Portal and the SPARROW Portal, so as to enable seamless updating of training and assessment details in their APARs.

3.   This may be given **'TOP PRIORITY'**.

/ BY ORDER /

(S. MURUGESAN)
UNDER SECRETARY TO GOVERNMENT

Encl: As stated.

To

All I.A.S./ I.P.S./ I.F.S. officers,
Puducherry.

No. T-28/27/2025-iGOT Part (1)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Training Wing)
*****

Block IV, Old JNU Campus
New Delhi – 110067
Dated: March, 2026

OFFICE MEMORANDUM

Subject: Instructions regarding Updation of Email ID on SPARROW and iGOT Karmayogi Portal – reg

The undersigned is directed to refer to this Department's O.M. dated 04.07.2025, wherein it was made mandatory for all Central Government employees, including officers of the All-India Services, to complete prescribed courses on the iGOT Karmayogi Portal and to undergo a Comprehensive Assessment, the status of which is to be captured in their respective APARs.

2.   To update course consumption and Comprehensive Assessment status on employees' APAR, an API based linkage has been created between the iGOT Karmayogi portal and the SPARROW Portal. In order to enable seamless and automatic fetching of required details, it is necessary that the **email ID of the concerned employee be the same on both the portals**.

3.   Ministries/Departments are, therefore, requested to kindly advise all employees under their administrative control to review and update their email IDs on the iGoT portal such that the same email id is used across across both platforms (iGoT and SPARROW).

4.   It is also informed that, for cases where data is not fetched automatically, a textbox option has been provided on the SPARROW Portal where the users can enter their iGOT email ID or mobile number to fetch course completion and Comprehensive Assessment status details.

This issues with the approval of competent authority.

Digitally signed by
Shailesh Kumar Soni
Date: 03-03-2026
16:32:58
(Shailesh Kumar Soni)
Under Secretary to the Government of India
Tele:011-26706348

To:

1. Secretaries to all the Ministries/Departments of the Government of India
2. All Cadre Controlling Authorities

Copy to:

1. Chief Secretaries of all State Governments/UT Administrations
2. The CEO, Karmayogi Bharat
3. Deputy Secretary/Director, AIS Division, DoPT