

MOST URGENT
TRAINING PROGRAMME

F.No.A.33019/9/A2/ARW/2018
GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT
ADMINISTRATIVE REFORMS WING

Puducherry, dated 12/02/2019.

MEMORANDUM

Sub: AR Wing – Conduct of coaching classes to the Scheduled Caste Employees of this Administration who appear for the Accounts Test(Higher) Examination - Intimated – Reg.

It is informed that, as approved by the Chief Secretary to Government, it is proposed to conduct 5 days coaching classes on “Accounts Test (Higher)” to the Scheduled Caste employees of this Administration in the Training Hall, Directorate of Economics & Statistics, Revenue Complex, Saram, Puducherry. The coaching classes for the 1st Batch is scheduled to be held **from 13.02.2019 to 18.02.2019(inclusive of Saturday i.e16.02.2019) and Sunday is a holiday.**

2. The Officials mentioned in the “**Annexure**” to this Memorandum, are nominated for the 1st Batch of the said coaching classes. The coaching classes will be conducted, on both sessions (Forenoon and Afternoon). Hence, they are directed to attend the full day training, without fail. The period of coaching classes shall be treated as “On duty” under FR 9 (6) (b) (i).

3. The Head of Departments/ Head of Offices concerned are, therefore requested to relieve their official(s) to attend the coaching classes on the above said period.

4. The candidates should report at **8.45 A.M. on 13.02.2019 (Wednesday)** at the above venue, with the relieving order issued by the Head of Departments/Head of Offices concerned.

/BY ORDER/

r.p. Veerama Lakshmi
12/2/19
UNDER SECRETARY TO GOVT.(ARW)

Encl:- As above

To

1. The Individual concerned – through proper channel

2. The Head of Departments/
Offices } In case the official is transferred to some other department, the memo may be forwarded directly to the department concerned, under intimation to this wing.

