

No.A.49011/3/2021/A2/ARW/
GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT
ADMINISTRATIVE REFORMS WING

Puducherry, dated 06/10/2022

I.D.NOTE

Sub: ARW – Special Campaign 2.0 for Swachhta in Government Offices and disposal of pending matter from 02.10.2022 to 31.10.2022 – Reg.

Ref: D.O.No.15039/165/2022-UT(Coord), dated 10.10.2022 of GOI, MHA, New Delhi.


A copy of the communication cited under reference is enclosed.

2. As part of “Special Campaign 2.0 for Swachhta”, Government of India has directed to undertake a Special Campaign to dispose all the following pending matters from 02.10.2022 to 31.10.2022.

- i. Disposal of all pending references from MPs
- ii. State Government references
- iii. Parliamentary Assurances
- iv. Inter-Ministerial references
- v. Public grievances;
- vi. Review of existing procedure with a view to reduce compliance burden
- vii. Ensure cleanliness in Government Offices
- viii. Review of record retention schedule and
- ix. Weeding out of record as per retention schedule
- x. Discarding of redundant scrap and obsolete items etc.

3. Accordingly, the Secretaries to Government/Heads of Departments are requested to undertake special campaign in all the Offices under their control and furnish a weekly report on the Swachhta initiatives undertaken in their Department/Offices for onward submission.

/BY ORDER/


(R. SRIDHARAM)

UNDER SECRETARY TO GOVT.(ARW)

Encl: As above.

To

- 1 The Commissioner –Cum-Secretary to Govt./All Secretaries to Government/ Special Secretaries to Government, Chief Secretariat, Pdy.
2. All Heads of Departments.
3. The District Collector, Puducherry/Karaikal.
4. The Regional Administrator, Mahe/Yanam.

आशुतोष अग्निहोत्री, आई.ए.एस.
संयुक्त सचिव (यु.टी)
Ashutosh Agnihotri, IAS
Joint Secretary (UT)



भारत सरकार
गृह मंत्रालय
नॉर्थ ब्लॉक, नई दिल्ली-110001
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
NORTH BLOCK, NEW DELHI-110001

DO No. 15039/165/2022-UT (Coord)

Dated : 01.10.2022

Dear Sir

As you may be aware that Government of India has decided to organize a Special Campaign namely Special Campaign 2.0 for Swachhta in Government offices and disposal of pending matters from 02.10.2022 to 31.10.2022.

2. The focus of the campaign will be the field/outstation offices and their attached/subordinate offices with huge footfalls. Offices responsible for service delivery or having public interface shall be given special attention. Activities may inter-alia include the following:-

- i) disposal of all pending references from MPs;
- ii) State Government references;
- iii) Parliamentary Assurances;
- iv) inter-Ministerial references;
- v) public grievances;
- vi) review of existing procedure with a view to reduce compliance burden;
- vii) ensure cleanliness in Government offices;
- viii) review of record retention schedule; and
- ix) weeding out of record as per retention schedule;
- x) discarding of redundant scrap and obsolete items; etc.

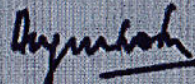
3. Further, in a meeting held on 21.09.2022 under the chairmanship of Secretary, Department of Administrative Reforms and Public Grievances on the subject, UT of Puducherry has been identified for DD News filming for media coverage on the Special Campaign 2.0.

4. Moreover, as the focus of the Special campaign this year is mainly the attached/field officers with huge footfalls, a Police station with high public interface for DD News filming may be identified. The details at the Police station alongwith complete address and contact number of the nodal officer may also be shared with this Ministry.

5. In view of the above decided upcoming programme, Government of Puducherry may take appropriate action in the matter.

With regards

Yours sincerely,


(Ashutosh Agnihotri)

Shri Rajeev Verma,
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Govt. of Puducherry,
Puducherry.
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