

MOST URGENT
TRAINING PROGRAMME

F. No. A.33019/2/2023-24/A2/ARW
GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT
ADMINISTRATIVE REFORMS WING
&&&

Puducherry, dated 25/05/2023.

CIRCULAR / I.D.NOTE

Sub: AR Wing – Conduct of Training on “Noting & Drafting”
to the LDCs/UDCs and Assistants of UT of Puducherry
on 02nd June, 2023 (F/N) – Reg.
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As approved by Special Secretary to Government (ARW) it is proposed to conduct training programme on “Noting & Drafting” to the LDCs/UDCs and Assistants of this Administration on the forenoon of **02nd June, 2023 in the Training Hall of AR Wing, Block ‘C’, Chief Secretariat, Puducherry.**

2. **One Official** may participate from each department for the said training programme.
3. The period of training shall be treated as “On Duty” under FR 9(6)(b)(i).
4. The Head of Department is therefore requested to depute one Official therein for the said training programme **at 9.30 AM on the forenoon of 02.06.2023.**

/BY ORDER/



(N. UDAYAKUMAR)
UNDER SECRETARY TO GOVT.(ARW)

To

All the Heads of Department concerned