

MOST URGENT
TRAINING PROGRAMME

F.N.33019/5/A2/ARW/2018
GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT
ADMINISTRATIVE REFORMS WING

Puducherry, dated 19/04/2018.

CIRCULAR/I.D.NOTE

Sub: AR Wing – Conduct of training programmes as per training calendar 2018 of AR Wing – Modification of training programmes scheduled on 20th April, 2018 & 27th April 2018– Intimated – Reg.

Ref: Circular/I.D.Note of even no. dated 15.02.2018.

Kind attention is drawn to the circular cited, wherein the Calendar of Training for the year 2018 has been communicated.

2. It is informed that the training programmes scheduled on 20.04.2018 and 27.04.2018 are modified as detailed below:

Sl. No	Date	Name of the training programme as per calendar	Name of the training programme modified	Venue
1.	20.04.2018	Training Programme on Office Administration & Financial Management	Cancelled due to conduct of Civil Services Day Function at Kamban Kalai Arangam, Puducherry.	---
2.	04.05.2018	(For) Professional Development program to the Stenographers	(Read) Training Programme on Office Administration & Financial Management (already scheduled on 20.04.2018)	Training Hall of AR Wing, Chief Sectt., Pdy

3. All Heads of Departments are therefore requested to circulate the modification of the training programme among the staff for information.

//By Order//

P. P. Veerama Lakshmi 19/4/18

UNDER SECRETARY TO GOVT.(ARW)

To

The Heads of Departments