CIRCULAR/1.D.NOTE

Sub: AR Wing – Conduct of training programmes as per training calendar 2018 of AR Wing – Modification of training programme scheduled on 3rd August, 2018– Intimated – Reg.

Ref: Circular/1.D.Note of even no. dated 15.02.2018.

Kind attention is drawn to the circular cited, wherein the Calendar of Training for the year 2018 has been communicated.

2. It is informed that the training programmes scheduled on 03.08.2018 is modified as detailed below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Name of the training programme as per calendar</th>
<th>Name of the training programme modified</th>
<th>Resource Person for the modified programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd August, 2018</td>
<td>Professional Development to the Stenographers</td>
<td>Training on Procurement of Goods / Services through GeM portal to the dealing Assistants of the Administration</td>
<td>Thiru. A. Gunasekaran Store Superintendent, PWD, Karaikal.</td>
</tr>
</tbody>
</table>

3. All Heads of Departments are therefore requested to circulate the modification of the training programme among the staff for information.

//By Order//

(V. JAISANKAR)
UNDER SECRETARY TO GOVT.(ARW)

To

The Heads of Departments