

A-35/5/2025-O/o SUPERINTENDENT DPAR SSII – CSECY  
GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

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Puducherry, dated 27.03.2025

**NOTIFICATION**

The Department of Personnel & Administrative Reforms (Personnel Wing), Puducherry intends to engage One official retired from Govt. of Puducherry in the grade of Superintendent / Junior Accounts Officer as Consultant on Contract basis initially for a period of six months on full time basis in the Exam Cell, Department of Personnel & Administrative Reforms (Personnel Wing), Puducherry as detailed below:-

1	Name of the Post	Consultant
2	No. of Post	01
3	Eligibility	1. Retired official from Govt. of Puducherry in the grade of Superintendent / Junior Accounts Officer. 2. The maximum age limit will be 65 years.
4	Experience	Conversant with examination related works.
5	Nature of Work	Works related to the conduct of direct recruitments, departmental examinations, attending court cases in CAT/High Court, Chennai.

2. The selection procedure, remuneration and other terms and conditions of the engagement shall be in accordance with the I.D.Note/Memo.No.46324/FD/F3/2014 dated 11.09.2014 and 01.12.2022 of the Finance Department, Puducherry. The Consultant shall also execute an Agreement in the prescribed form at the time of joining. The appointment of consultant is purely temporary (non-official) nature for specific assignment and the engagement will be cancelled at any time without assigning any reasons thereof. Preference will be given to those having experience in personnel matters.

....2/-



-: 2 :-

3. The willing and eligible retired Government officials shall submit the duly filled in application form, as prescribed in the Annexure-I, to the Under Secretary to Government (Personnel), Department of Personnel & Administrative Reforms (Personnel Wing), Puducherry superscribing on the envelope "APPLICATION FOR THE POST OF CONSULTANT" so as to reach this Department on or before 10.04.2025.

Handwritten signature and date: 27.3.25

(V. JAISANKAR)  
UNDER SECRETARY TO GOVERNMENT (PERSONNEL)

**ANNEXURE-I**  
**PROFORMA**

APPLICATION FOR ENGAGEMENT OF RETIRED GOVT. OFFICIAL AS CONSULTANT IN  
EXAM CELL, DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
(PERSONNEL WING), GOVERNMENT OF PUDUCHERRY

1. Name :
2. Date of Birth :
3. Address for Communication :
4. Contact Number :
5. E-mail ID :
6. Particulars of Government Service :
  - 6.1 Date of joining in Govt. Service :
  - 6.2 Date of retirement and the post in which retired :
  - 6.3 Name of the Department/Organization from which retired :
  - 6.4 Last Pay drawn (copy of the PPO to be enclosed) :
7. Educational Qualification :
8. Details of knowledge in computer :
9. Brief particulars of experience with nature of duties performed (starting from last appointment) :

Recent Passport  
size photograph  
to be pasted  
here

Sl. No.	Name of the Dept./Office	Period		Post Held	Nature of Work
		From	To		

10. Additional information if any, in support of the suitability of the post :

**Declaration**

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement.

Signature of the Applicant

Place:  
Date: