

No.A-35016/12/2005-DP&AR/SS.II(1)

GOVERNMENT OF PUDUCHERRY

CHIEF SECRETARAT

DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry

C I R C U L A R

Sub: Public Services – Filling up the posts of Assistant in the Indira Gandhi Medical College and Research Institute (IGMC&RI), Kathirkamam, Puducherry, on deputation basis – Applications called for.

It is proposed to fill up the posts of Assistant in the Indira Gandhi Medical College and Research Institute, Kathirkamam, Puducherry on deputation basis from among the Assistants and U.D.Cs as per the eligibility criteria mentioned below:

Sl. No.	Name of the Deputation Post	Scale of Pay	No. of Posts	Eligibility criteria for deputation
1	Assistant	Level-6 PB-2- Rs. 9300-34800 + Rs. 4200 Grade Pay (Pre-revised Scale)	7	(i) Assistant (or) (ii) U.D.C with 5 years of service.

2. It is therefore requested that this may be widely circulated among the Assistants and U.D.Cs working under the cadre control of this Department in this Administration and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded along with their APARs for the last five years, to this Department on or before **09.01.2026** duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who have crossed 56 years of age need not be forwarded.

// By Order //

(S. MURUGESAN)**UNDER SECRETARY TO GOVERNMENT(PERS)**

Encl: As above.

To
All Heads of Departments/Offices

Copy to:

1. The Director, Indira Gandhi Medical College & Research Institute, Puducherry.
2. Spare copy.

PROFORMA

1. Name of the Authority : Indira Gandhi Medical College
and Research Institute
(IGMC&RI), Puducherry.
2. Post applied for : Assistant
3. Name of the Applicant (in BLOCK LETTERS) :
4. Name of father/ husband :
5. Present post held and since when :
6. Level in the pay matrix and present pay drawn :
7. Date of regular appointment in the present post :
8. Department in which working at present :
9. Date of Birth :
10. Educational Qualification :
11. Technical Qualification :
12. Details of Computer Knowledge :
13. Whether passed Departmental Test: : Viz., CGDT
& ATSO with date :
14. Details of Service
(including deputation service)

Sl. No.	Designation	Department	Period	
			From	To

15. Whether belongs to SC/ST :
16. Residential Address :
17. Remarks :

Place:
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE SEAL: