

**GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS  
(PERSONNEL WING)**

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No.A-35015/1/2003-DP&AR/SS.II(1)/PF

Puducherry, dated 07.10.2024

**C I R C U L A R**

Sub: Public Services – Filling up of the posts of Commissioner Gr.I/Gr.II in various Commune Panchayats under the control of Local Administration Department, Puducherry on deputation basis – Applications called for.

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It is proposed to fill up the posts of Commissioner Gr.I/Gr.II in the following Commune Panchayats under the control of Local Administration Department, Puducherry on deputation basis without deputation allowance from among the Superintendents:

Sl. No.	Name of the Commune Panchayat	Name of the post
1	Bahour Commune Panchayat, Puducherry	Commissioner Gr.I
2	Villianur Commune Panchayat, Puducherry	Commissioner Gr.I
3	Neravy Commune Panchayat, Karaikal	Commissioner Gr.II

2. It is therefore requested that this may be widely circulated among the Superintendents working under the cadre control of this Department. The applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded along with their APARs for the last five years, to this Department on or before **28.10.2024** duly certifying that the particulars furnished by the officials are verified and found to be correct.

**3. It is also requested that the application of the ineligible officials and the application of the officials who have crossed 56 years of age need not be forwarded.**



(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT(PERSONNEL)

Encl: As above.

To

All Heads of Departments/ Offices.

Copy To:

1. The Director, Local Administration Department, Puducherry.
2. Spare copy.

P R O F O R M A

1. Name of the Authority :: Local Administration Department,  
Puducherry.
2. Name of the Commune Panchayat ::
3. Name of the Applicant ::  
(in BLOCK LETTERS)
4. Present post held and since when ::
5. Level in the pay matrix and present pay drawn ::
6. Date of Birth ::
7. Department in which working at present ::
8. Date of initial appointment & post ::
9. Total No. of years of service in the present grade ::
10. Educational Qualification ::
11. Technical Qualification ::
12. Details of Computer Knowledge ::  
(Enclose copies of certificate/details of courses completed in computer)
13. Whether passed Departmental Test ::  
Viz., CGDT & ATSO with date,  
Municipal/Commune Panchayat tests passed in full Part-I & II with date
14. Details of Service ::  
**(including deputation service)**

Sl. No.	Designation	Department	Period	
			From	To

15. Whether belongs to OBC/SC/ST/ Ex-servicemen category ::
16. Residential Address with contact No. ::
17. Remarks ::

Place:  
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF  
HEAD OF DEPARTMENT/OFFICE  
SEAL: