

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

No.A-35016/21/99-DP&AR/SS.II(1)

Puducherry dated 20/02/2026

C I R C U L A R

Sub: Public Services – Filling up of one post of Manager (Administration) in Puducherry Corporation for the Development of Women and Differently Abled Persons (PCDW&DAP) Ltd., Puducherry on deputation basis - Reg.

It is proposed to fill up one post of Manager (Administration) in the Puducherry Corporation for the Development of Women and Differently Abled Persons Ltd. (PCDW&DAP), Puducherry, on deputation basis from among the Superintendents working under the Government of Puducherry.

2. It is, therefore, requested that the above vacancy may be given wide circulation among the Superintendents working under the cadre control of this Department. Applications, in the prescribed proforma enclosed, may be obtained from willing and eligible officials and forwarded to this Department along with their APARs for the last five years, on or before 10.03.2026, duly certifying that the particulars furnished by the officials have been verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who have crossed 56 years of age as on the closing date for receipt of application need not be forwarded.

(S. MURUGESAN)
UNDER SECRETARY TO GOVERNMENT (PERSONNEL)

Encl: As above.

To

All Heads of Departments/ Offices,

Copy to:

1. The Managing Director, Puducherry Corporation for the Development of Women and Differently Abled Persons Limited (PCDW&DAP), Puducherry.
2. Spare copy.

PROFORMA

1. Name of the Institution :: PCDW&DAP, Puducherry.
2. Post applied for :: Superintendent
3. Name of the Applicant (in BLOCK LETTERS) ::
4. Name of father/ husband ::
5. Present post held and since when ::
6. Level in the pay matrix and present pay drawn ::
7. Date of regular appointment in the present post ::
8. Department in which working at present ::
9. Date of Birth ::
10. Educational Qualification ::
11. Technical Qualification ::
12. Details of Computer Knowledge ::
13. Whether passed Accounts Test (Higher) :: Part-I:Yes / No, Date:
Part-II:Yes / No, Date:
14. Details of Service (including deputation service) ::

Sl. No.	Designation	Department	Period	
			From	To

15. Whether belongs to SC/ST ::
16. Residential Address with Mobile No.::
17. Remarks ::

Place:
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE
SEAL: