

No.A-35016/2/2002-DP&AR/SS.II(1)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 28.03.2022

CIRCULAR

Sub: Public Services – Filling up of one post each in Superintendent and Stenographer Gr.I in the Corporate Office, Puducherry Power Corporation Limited (PPCL), Puducherry on deputation basis - Reg.

It is proposed to fill up one post each in Superintendent and Stenographer Gr.I in the Corporate Office, Puducherry Power Corporation Limited (PPCL), Puducherry on deputation basis as per the eligibility criteria mentioned against the posts:

Sl. No.	Name of the Deputation Post	No. of Posts	Eligibility criteria for deputation
1	Superintendent	1	Superintendents (or) Assistants with 5 years of regular service in the grade having passed Accounts Test (Higher).
2	Stenographer Gr.I	1	Stenographers Gr.I (or) Stenographers Gr.II with 3 years of regular service in the grade.

2. It is therefore requested that this may be widely circulated among the Superintendents, Assistants, Stenographers Gr.I and Stenographers Gr.II working under the cadre control of this Department in this Administration and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded alongwith their APARs for the last five years, to this Department on or before **15.04.2022** duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who are likely to superannuate within a period of three years need not be forwarded.

V. JAISANKAR
28/3/22

(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT (PERSONNEL)

Encl: As above.

To

All Heads of Departments/ Offices.

Copy To:

1. The Managing Director, Puducherry Power Corporation Limited (PPCL), Puducherry.
2. Spare copy.

P R O F O R M A

1. Name of the Authority :: Puducherry Power Corporation Limited (PPCL), Puducherry.
2. Post applied for :: Superintendent/Stenographer Gr.I
3. Name of the Applicant (in BLOCK LETTERS) ::
4. Name of father/ husband ::
5. Present post held and since when ::
6. Level in the pay matrix and present pay drawn ::
7. Date of regular appointment in the present post ::
8. Department in which working at present ::
9. Date of Birth ::
10. Educational Qualification ::
11. Technical Qualification ::
12. Details of Computer Knowledge ::
13. Whether passed Accounts Test (Higher) :: Part-I:Yes / No, Date:
Part-II:Yes / No, Date:
14. Details of Service (including deputation service) ::

Sl. No.	Designation	Department	Period	
			From	To

15. Whether belongs to SC/ST ::
16. Residential Address ::
17. Remarks ::

Place:
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE
SEAL: