

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

No.A-35016/13/2005-DP&AR/SS.II(1)

Puducherry, dt. 09.03.2026

C I R C U L A R

Sub: Public Services – Filling up the posts of U.D.C and L.D.C in the Sports Development Authority of Puducherry (SDAP), Puducherry on deputation basis.

It is proposed to fill up the posts of U.D.C and L.D.C in the Sports Development Authority of Puducherry on deputation basis from among the U.D.Cs and L.D.Cs as per the eligibility criteria mentioned against the posts:

Sl. No.	Name of the Deputation Post	No. of Posts	Eligibility criteria for deputation
1	Upper Division Clerk	2	U.D.Cs or L.D.Cs with a minimum of 2 years of service and Computer Knowledge.
2	Lower Division Clerk	1	Existing L.D.Cs.

2. It is therefore requested that this may be widely circulated among the U.D.Cs and L.D.Cs working under the cadre control of this Department in this Administration and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded alongwith their APARs, to this Department on or before **27.03.2026** duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who have crossed 56 years of age as on the closing date for receipt of application need not be forwarded.

4. In case, if any official intends to apply for more than one post, he/she should apply separately for each post.

Digitally signed by
S MURUGESAN
Date: 09-03-2026
14:55:43

(S. MURUGESAN)
UNDER SECRETARY TO GOVERNMENT(PERSONNEL)

Encl: As above.

To
All Heads of Departments/Offices.

Copy to:

1. The Member Secretary, Sports Development Authority of Puducherry, Puducherry.
2. Spare copy.

P R O F O R M A

1. Name of the Authority :: Sports Development Authority of Puducherry, Puducherry.
2. Post applied for ::
3. Name of the Applicant (in BLOCK LETTERS) ::
4. Name of father/ husband ::
5. Present post held and since when ::
6. Level in the pay matrix and present pay drawn ::
7. Date of regular appointment in the present post ::
8. Department in which working at present ::
9. Date of Birth ::
10. Educational Qualification ::
11. Technical Qualification ::
12. Details of Computer Knowledge ::
13. Whether passed Departmental Test:: Viz., CGDT & ATSO with date
14. Details of Service (including deputation service) ::

Sl. No.	Designation	Department	Period	
			From	To

15. Whether belongs to SC/ST ::
16. Residential Address with Mobile No.::
17. Remarks ::

Place:
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE
SEAL: