

No.A.32012/1/2019-DP&AR/SS.II(1)  
GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

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Puducherry, dt. 07.12.2021.

**MEMORANDUM**

Sub: Public Services – Promotion of Stenographers Gr.I to the  
post of Private Secretary – Orders – Issued.

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The following Stenographers Gr.I are promoted to the post of Private Secretary on regular basis and posted in the Departments/ Offices noted against them, with immediate effect.

Sl. No.	Name of the Steno. Gr.I & Dept./Office in which working Tmt.	Dept./Office to which posted on promotion	Vacancy against which posted
1	Sarala. M Chief Secretariat, Puducherry	Dte. of Agriculture, Puducherry	Calaiselvy. S, retired
2	Tilagavady. R SBD-II, Public Works Dept., Puducherry	Local Administration Department, Puducherry	Seethalakshmi. R, promoted
3	Amudhavally. C Local Administration Department, Karaikal	O/o the FC, Electricity Dept., Puducherry	Caliamurthy. D, promoted

2. They will draw pay in Level-7 of Pay Matrix plus other allowances as admissible under rules.

3. The officials shall report for duty on or before 21.12.2021, failing which it will be presumed that she has declined the promotion offered and she will not be considered for promotion for a period of one year from the date of issue of this Memorandum.

4. The official at Sl.No.3 is not entitled for joining time / Transfer T.A. as the posting in Puducherry region is ordered on her own request.

/BY ORDER/

  
(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT(PERSONNEL)

To

The Officials concerned. ---- "Through proper channel"

Copy to:

1. The Heads of Departments / Offices concerned.
2. The Director of Accounts & Treasuries, Puducherry.
3. The Deputy Director of Accounts & Treasuries, Karaikal.
4. The P.A. to Secretary to Govt.(Personnel), Chief Secretariat, Puducherry.
5. Spare copy.