

URGENT

No.A-48013/90/2020-DPAR/SS.II(1)/1  
GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
(PERSONNEL WING)  
-oOo-

Puducherry, dated 16.10.2020.

**MEMORANDUM**

Sub: Public Services – Transfer and Posting of Assistants and UDCs – Instructions / Relieving Orders - Issued.

Ref: 1. This Dept.'s Memo. No. A-22015/6/2018-DPAR/SS.II(2)/PF.1, dated 01.09.2020.

2. This Dept.'s Memo. No. A-22015/3/2019-DPAR/SS.II(1), dated 18.09.2020.

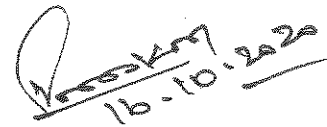
3. This Dept.'s G.O. Ms. No.3 dated 21.01.2019.

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As per the transfer policy, "Transfer / posting orders shall be implemented within 15 working days from the date of issue of the Orders and the transferred official shall be relieved without waiting for substitute". But, it is observed that most of the Assistants and UDCs who were transferred vide Memoranda first and second cited are yet to be relieved by the concerned Heads of Departments/ Heads of Offices.

2. Therefore, the Heads of Departments / Offices concerned are directed to relieve the Assistants and UDCs without waiting for substitute **on or before 21.10.2020** failing which they shall "**stand relieved**" with effect from 22.10.2020 Forenoon.

// BY ORDER //

  
16-10-2020

(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT (PERSONNEL)

To

The Heads of Departments/Offices concerned.

Copy to:

1. The Director of Accounts & Treasuries, Puducherry  
- with a request not to allow drawal of salary from the present place of posting from **22.10.2020** onwards.
2. The Individuals concerned. ---- "**Thro' proper channel**".
3. The P.A. to Secretary (Personnel), Chief Secretariat, Puducherry.
4. The P.A. to Special Secretary (Personnel), Chief Secretariat, Puducherry.
5. Spare copy.