

No.A.48011/2/2020-DP&AR/SS.II(1)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 12.07.2022

I.D.NOTE / MEMORANDUM

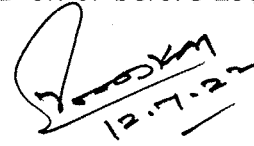
Sub: Public Services – Service particulars and APARs of Assistants for promotion to the post of Superintendent under PwBD quota – Reg.

Ref.: This Dept's G.O.Ms.No.41 dated 24.06.2022.

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In accordance with the Government Order cited above, it is proposed to consider Assistants with benchmark disabilities, having 5 years of regular service and passed Accounts Test(Higher) as on 01.01.2022 for promotion to the post of Superintendent.

2. Therefore, it is requested to furnish the Service particulars in the Proforma enclosed and duly reported & reviewed APARs for the period of five years (2016-21) along with the certificate for PwBD on or before 29.07.2022.



(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT(PERSONNEL)

Encl: As stated.

To

The Heads of Depts./Offices concerned.

PROFORMA

01. Name of the Assistant :
02. Employee code :
03. Whether the official has filed the immovable property returns :
04. Name of the Dept./ Office and date from which working :
05. Date of Birth :
06. Date of appointment as Assistant : Ad-hoc :
Regular :
07. Educational Qualification :
08. Whether Passed Accounts Test (Higher) : Part-I Yes/No Date:
Part-II Yes/No Date:
09. Whether Probation declared in the post of Assistant :
10. Whether SC :
[If belongs to SC, a copy of caste certificate obtained as per "The Constitution (Pondicherry) Scheduled Castes order, 1964" within a period of one year, should be enclosed]
11. Whether any Break-in-service :
12. Whether under suspension :
13. Whether Disciplinary proceedings pending / Contemplated? :
14. Whether currently undergoing any punishment as a result of a disciplinary case? If so, the details thereof and indicate the period of punishment :
15. Details of long leave, including the period of unauthorized absence. :
16. Residential address with contact No. :
17. Whether Integrity Certificate furnished :
18. Remarks, if any :

SIGNATURE OF THE HEAD OF
DEPARTMENT/ OFFICE
SEAL: