

No.A-35016/15/2006-DPAR/SS.II(2)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 30.06.2016.

CIRCULAR

Sub: Public Services – Filling up of the posts of Superintendent and UDC in the Rajiv Gandhi School of Sports, Puducherry on deputation basis - Regarding.

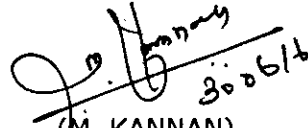
It is proposed to fill up the following posts in the Rajiv Gandhi School of Sports, Puducherry on deputation basis as per the eligibility criteria mentioned against the post:

| Sl. No. | Name of the Post | No. of vacancy | Eligibility Criteria |
|---------|----------------------|----------------|---|
| 1 | Superintendent | 1 | Superintendents or else Assistants with a minimum of 3years of experience having passed Accounts Test (Higher). |
| 2 | Upper Division Clerk | 1 | UDCs or else LDCs with a minimum of 2 years experience and essential Computer Knowledge. |

2. It is therefore requested that this may be widely circulated among the Superintendents, Assistants, UDCs, and LDCs working under the control of this Department in this Administration and applications as per the proforma enclosed may be obtained from the willing and eligible officials and forwarded along with their APARS, to this Department on or before **20.07.2016** duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who are likely to superannuate within a period of three years need not be forwarded.

4. It may be informed that the candidature of the applicants will not be allowed to be withdrawn once selection is conveyed.


(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT(DP&AR)

Encl: As above.

To
All the Head of Departments/ Offices,
Puducherry / Karaikal / Mahe / Yanam.

Copy to:
The Principal, Rajiv Gandhi School of Sports, Puducherry.

P R O F O R M A

1. Name of the Department :: Rajiv Gandhi School of Sports,
Puducherry.
2. Post applied for :: Superintendent / UDC
3. Name of the Applicant (in BLOCK LETTERS) ::
4. Name of father/ husband ::
5. Present post held and since when, scale of pay and pay drawn at present ::
6. Department in which working at present ::
7. Date of Birth ::
8. Educational Qualification ::
9. Technical Qualification ::
- 10 Whether passed Accounts Test (Higher) Part-I : Yes / No, Date:
:: Part-II : Yes / No, Date:
- 11 Details of Computer Knowledge ::
- 12 Details of Service (including details of deputation/ service placement, etc.) ::

| Sl. No. | Designation | Department | Period | |
|---------|-------------|------------|--------|----|
| | | | From | To |
| | | | | |

- 13 Whether belongs to SC/ST ::
- 14 Residential Address ::
- 15 Remarks ::

Place:
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE
SEAL: