## No.A-35016/7/2001-DPAR/SS.II(1) GOVERNMENT OF PUDUCHERRY DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL WING)

\*\*\*\*

Puducherry, dated 01.03.2017.

## CIRCULAR

Sub: Public Services – Filling up of one post of Superintendent in the Mother Theresa Post Graduate and Research Institute of Health Sciences, Puducherry, on deputation basis - Reg.

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It is proposed to fill up one post of Superintendent in the Mother Theresa Post Graduate and Research Institute of Health Sciences, Puducherry, on deputation basis from among the Superintendents or else Assistants with three years of service having passed Accounts Test (Higher).

- 2. It is therefore requested that this may be widely circulated among the Superintendents and Assistants working under the control of this Department in Puducherry region and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded alongwith their APARs for the last five years, to this Department on or before 21.03.2017 duly certifying that the particulars furnished by the officials are verified and found to be correct.
- 3. It is also requested that the application of the ineligible officials and the application of the officials who have crossed 56 years of age need not be forwarded.

(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT(DP&AR)

Encl: As above.

To

All Heads of Departments/Offices, Puducherry region.

Copy to:

- 1. The Dean, Mother Theresa Post Graduate and Research Institute of Health Sciences, Puducherry.
- 2. Spare copy.

## PROFORMA

1. Name of the Authority	::	MOTHER THERESA POST GRADUATE AND RESEARCH INSTITUTE OF HEALTH SCIENCES, PUDUCHERRY.
2. Post applied for	::	SUPERINTENDENT
3. Name of the Applicant (in BLOCK LETTERS)	::	
4. Name of father/ husband	::	
5. Present post held and since When and Level in Pay Matrix	::	
6. Department in which working at present	::	

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8. Educational Qualification

7. Date of Birth

9. Technical Qualification

10. Details of Computer Knowledge

11 Whether passed Accounts Test (Higher)

Part-I: Yes / No, Date: Part-II: Yes / No, Date:

12. Details of Service

(including deputation service)

SI. Designation	Designation	Donartment	Per	Period	
No.	Designation	Department	From	То	
13. V	Whether belongs to	SC/ST ::			

13. Whether belongs to SC/ST

14. Residential Address ::

15. Remarks ::

Place:

Signature of candidate

Date:

## To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

> SIGNATURE OF HEAD OF DEPARTMENT/OFFICE SEAL: