

No.A-22015/1/2012-DPAR/SS.II(1)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 08.01.2020

C I R C U L A R

Sub: Public Services – Filling up of one post of Superintendent in the Perunthalaivar Kamarajar Institute of Engineering & Technology, Karaikal on deputation basis - Reg.

It is proposed to fill up one post of Superintendent in the Perunthalaivar Kamarajar Institute of Engineering and Technology, Nedungadu, Karaikal on deputation basis as per the following eligibility criteria:

Service qualification:

Assistant with 3 years of service failing which 6 years of combined service as Assistant and UDC out of which atleast 2 years of service as Assistant.

Educational and other qualifications:

- (i) Master's Degree
- (ii) Working knowledge in computer
- (iii) Pass in Accounts Test (Higher)

2. It is therefore requested that this may be widely circulated among the Assistants working under the cadre control of this Department and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded alongwith their APARs for the last five years, to this Department on or before **24.01.2020** duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who have crossed 56 years of age need not be forwarded.


8.1.2020

(V. JAISANKAR)

UNDER SECRETARY TO GOVERNMENT(PERSONNEL)

Encl: As above.

To
All Heads of Departments/Offices.

Copy to:

1. The Principal, Perunthalaivar Kamarajar Institute of Engineering and Technology, Puducherry.
2. Spare copy.

PROFORMA

1. Name of the Authority :: Perunthalaivar Kamarajar Institute of Engineering & Technology, Karaikal.
2. Post applied for :: Superintendent
3. Name of the Applicant (in BLOCK LETTERS) ::
4. Name of father/ husband ::
5. Present post held ::
6. Level in pay matrix and pay drawn at present ::
7. Date of appointment Assistant ::
Date of appointment UDC ::
8. Department in which working at present ::
9. Date of Birth ::
10. Educational Qualification ::
11. Technical Qualification ::
12. Details of Computer Knowledge ::
13. Whether passed Accounts Test (Higher) :: Part-I : Yes / No, Date:
:: Part-II: Yes / No, Date:
14. Details of Service (including deputation service) ::

Sl. No.	Designation	Department	Period	
			From	To

15. Whether belongs to SC/ST ::
16. Residential Address ::
17. Remarks ::

Place:

Signature of Applicant

Date:

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE
SEAL: