

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

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No.A-34012/14/2010/DP&AR (Exam)/PF

Puducherry, dated : 13-10-2012

NOTIFICATION

In continuation of this Department's Notification dated 02.12.2011 and 19.03.2012, applications are invited from the eligible Indian Citizens who are Natives/ Residents of Union Territory of Puducherry for Recruitment to the following categories of posts under **Meritorious Sports Person Quota** on horizontal reservation basis:

Post Code	Name of the post, Scale of Pay/ Pay Band	Number of vacancies	Cadre Controlling Department
01	Lower Division Clerk ₹5200-20200, Grade Pay: ₹1900/-	20	Department of Personnel & Administrative Reforms (Personnel Wing), Puducherry.
02	Store Keeper Grade-III ₹5,200-20,200, Grade Pay: ₹1900/-	5	Directorate of Accounts & Treasuries, Puducherry.
03	Junior Clerk ₹5,200-20,200, Grade Pay: ₹1900/-	1	Judicial Department, Puducherry.
04	Typist ₹5,200-20,200, Grade Pay: ₹1900/-	1	Judicial Department, Puducherry.

- Note:** 1. The selection of candidates for the vacancies reserved under Meritorious Sports Person quota will be made on the basis of their achievements in the sports as per the instructions given in **Part-II of General Instructions** to the candidates.
2. The vacancies notified are existing as well as anticipated. However, Government reserves the right either to enhance or to reduce the number of vacancies notified depending upon the actual requirement at the time of selection and also to cancel the recruitment process. No interim enquiry will be entertained.

EDUCATIONAL QUALIFICATIONS FOR ELIGIBILITY:

Code: 01	LOWER DIVISION CLERK
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Educational and other Qualification:

- (a) A pass in HSc., (12th Class or equivalent from a recognized Board or University)
- (b) A pass in Typewriting Lower Grade Examination in English or Tamil or Malayalam or Telugu conducted by Government / Board of Technical Education.

Note: Those who do not possess the typewriting qualification should pass the typewriting after recruitment and within the probation period.

... 2/-

Code: 02	STORE KEEPER GR.III
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Educational Qualification:

A pass in Higher Secondary School Leaving Certificate (10+2) or equivalent from a recognized Board / University.

(OR)

Any Diploma course of duration of two years or more after 10th Standard recognized by Board or equivalent from a recognized Board/ University.

Code: 03	JUNIOR CLERK
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Educational Qualification:

A pass in Higher Secondary Examination.

Code: 04	TYPIST
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Educational and other Qualification:

- (a) A pass in Higher Secondary Course (12th Class) or equivalent from a recognized Board or University.
- (b) A pass in Typewriting Lower Grade in English and Tamil or Malayalam or Telugu conducted by the Board of Technical Education.

AGE LIMIT:

Between **18** and **32** years of age as on **13.01.2012**. Relaxation of upper age limit - 5 years (in respect of reserved applicants, over and above the admissible relaxation of 5 years for SC and 3 years for OBC/ MBC/ BT/ BCM/ EBC).

NATIVITY / RESIDENCE:

MSP applicants who are the native of Union Territory of Puducherry and Residents by continuous residence in the U.T. for the last 5 years immediately preceding the date of notification only are eligible to apply for the posts. The applicants on selection should furnish the fresh Nativity Certificate/Residence Certificate issued by an Officer of the Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar. The Certificate should have been issued within one year from the date of notification of results of the recruitment examination.



...3/-

COMMUNITY CERTIFICATE:

The selected MSP applicants should submit fresh Caste Certificate for OBC/MBC/BT/BCM/EBC/SC obtained in the prescribed form from an Officer of Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar. The certificate should have been issued within one year from the date of notification of results of the recruitment test.

HOW TO APPLY?

MSP applicants fulfilling the eligibility criteria as mentioned above may apply online from the website <https://recruitment.puducherry.gov.in> from **17.10.2012 (10.00 a.m.) to 27.10.2012 (05.45 p.m.)** and submit a copy of the online generated application **duly signed**, to this Department along with attested photocopy of the relevant sports certificates obtained from the specified authorities **on or before 05.11.2012 (05.45 p.m.)** by '**Registered Post with Acknowledgement Due**' duly superscribing on the cover as **"APPLICATION FOR RECRUITMENT TO THE POST(S) OF LDC, STORE KEEPER GRADE-III, JUNIOR CLERK AND TYPIST UNDER M.S.P. QUOTA"**.

- Note: 1. MSP applicants applying for more than one post should register **only one online application** form by indicating their order of preference of the posts applied.
2. Multiple applications and unsigned application will lead for cancellation of candidature.
3. MSP candidates who have applied earlier in response to the Notification dated 02.12.2011 as open candidate have to mention their application number in the present application at the appropriate place.

LAST DATE FOR RECEIPT OF ONLINE GENERATED MSP APPLICATION:

The MSP applicants should apply online in the official website <https://recruitment.puducherry.gov.in> **on or before 27.10.2012 (05.45 p.m.)** and send the online generated application along with attested photocopy of the relevant sports certificates obtained from the specified authorities by '**Registered Post with Acknowledgement Due**' duly superscribing on the cover as **"APPLICATION FOR RECRUITMENT TO THE POST(S) OF LDC, STORE KEEPER GRADE-III, JUNIOR CLERK AND TYPIST UNDER M.S.P. QUOTA"** so as to reach the below mentioned address **on or before 05.11.2012 (05.45 p.m.)**. Applicants working in the Government Departments/ Offices should also forward the online generated application along with relevant sports certificates through their respective Head of Department/Office so as to reach the below mentioned address **in a separate cover** (within the due date i.e. 05.11.2012 (05.45 p.m.):-

**The Under Secretary to Government,
DP & AR - II (Exam Cell),
Chief Secretariat, Puducherry - 605 001.**

Note: This department is not responsible for the belated receipt of application due to postal delay.

...4/-

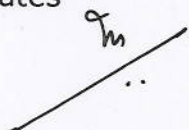


GENERAL INSTRUCTIONS TO THE M.S.P. CANDIDATES:

PART - I

The M.S.P. applicants should read the following instructions carefully before applying :

1. Mode of applying for Recruitment to the post(s) of L.D.C., Store Keeper Grade-III, Junior Clerk and Typist is through online only.
2. Avoid registering online application for each post separately and register only a single application even for post(s) of L.D.C., Store Keeper Grade-III, Junior Clerk and Typist with indication of order of preference of the post applied.
3. Applicants are instructed to upload their scanned (.jpg) passport size photograph [maximum file size: 25 kb and dimension (width x height): 225 x 275 pixels] and scanned signature [maximum file size: 10 kb and dimension (width x height): 300 x 100 pixels], while applying for the post through online application. (Use **BLACK INK** for signature)
4. Separate photograph of the applicant is not required to be sent along with the online generated application.
5. Applicant's order of preference for the posts as indicated in the online application is final and cannot be altered later.
6. Applicant should note the **computer generated unique Application Number** and should quote the same in all further correspondences to know his/her status of the application.
7. Applicants are advised to have a copy of the online generated application for their reference.
8. Online generated applications received after the due date and time i.e. received after **05-11-2012 (05.45 p.m.)** will be summarily rejected.
9. All the instructions to the applicants will be hosted in this Department's website <http://dpar.puducherry.gov.in> and recruitment website <https://recruitment.puducherry.gov.in>.
10. The MSP candidates applying for the above post(s) have to send their online generated application along with the attested photocopies of the relevant sports certificates obtained from the specified authorities.
11. All original certificates required to be produced only at the time of verification of certificates



..5/-

12. Since the notified four categories of posts are under three different Cadre Controlling Authorities, the selected applicants after joining the preferred post will be governed by that respective cadre only and **change of cadre will not be entertained in future under any circumstances** which should carefully be noted by the applicants before they opt to apply to the respective cadre post.
13. No correspondence will be entertained with regard to the recruitment process. Candidates are advised to verify the status of their Application through online only.
14. Change of Address, if any, after submission of application should be intimated to the Department or otherwise the Department will not be responsible for any delay/non-delivery of letters.

PART - II

Criteria for selection of candidates against Meritorious Sports Person quota:-

1. The selection will be made only in the order of preference based on the performance, winning of medals / securing of places upto 3rd place as provided in the Office Memorandum No.14034/1/95 - Estt.(D), dated 4-5-1995 of the Ministry of Personnel, Public Grievances and Pension (DoP&T), Government of India, New Delhi and the amendments made from time to time as extracted below :-

- (a) First preference to those candidates who have represented the country in an international competition with the clearance of the Department of Youth Affairs and Sports.
- (b) Next preference may be given to those who have represented a State / Union Territory in the Senior or Junior level National Championships organized by the National Sports Federations recognized by Department of Youth Affairs and Sports or National Games organized by Indian Olympics Association and have won medals or positions upto 3rd place. Between the candidates participating in Senior and Junior National Championships/ Games, the candidates having participated and won medal in Senior National Championship should be given preference.
- (c) Next preference may be given to those who have represented a University in an Inter-University Competition conducted by Association of Indian Universities / Inter-University Sports Board and have won medals or positions upto 3rd place in finals.
- (d) Next preference may be given to those who have represented the State Schools in the National Sports / Games for Schools conducted by the All India School Games Federation and have won medals or positions upto 3rd place.

- (e) Next preference may be given to those who have been awarded National Award in physical efficiency under National Physical Efficiency Drive.
- (f) Next preference may be given to those who represented a State / Union Territory / University / State School Teams at the level mentioned in categories (b) to (d) but could not win a medal or position, in the same order of preference.

2. The candidates applying under Meritorious Sports Person Quota should submit their online generated application along with the required certificates in the relevant forms (as prescribed in Appendix-3) duly obtained from an authority (as indicated in Appendix-2) as mentioned in the Office Memorandum dated 04-05-1995 of the DoP&T referred above.

Helpline: 0413-2233215

M. Kannan
13/12

(M. KANNAN)
UNDER SECRETARY TO GOVT.
[DP&AR -II (Exam Cell)]