

OFFICE OF THE CHIEF SECRETARY
PUDUCHERRY.

No. 5990/CS/2018/G1
Received on 27/12/2018
Despatched on 28/12/2018

No. 1682/2018-NFA/40.18/UDC
Government of India
Ministry of Environment and Forests
Office of the Director,
Indira Gandhi National Forest Academy
New Forest, Dehradun-248006 (Uttarakhand)

DEVELOPMENT COMMISSIONER
No. 7205/DC/Per/PA/18
Received on 28 DEC 2018
Despatched No. 31 DEC 2018

Date: 11/12/2018

VACANCY CIRCULAR

Sub: Filling up of 02 (two) posts of Upper Division Clerk on deputation basis in Indira Gandhi National Forest Academy, Dehradun.

It is proposed to fill up 02 posts of Upper Division Clerk (PB-1, 5200-20200+GP 2400) (Pre revised) Level - 4, Rs. 25500-81100 in Indira Gandhi National Forest Academy, Dehradun on deputation basis.

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- The essential qualification, experience etc required for the post are given in Annexure-I
- The incumbents of the post are required to undertake full time duties of Upper Division Clerk and other allied activities for the Academy.
 - The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department shall ordinarily not exceed 3 years. The maximum age limit for Deputation shall not exceed 56 years as on the closing date for receipt of applications.
 - The Officer selected will be entitled to deputation (duty) allowance at the rate prescribed by Government of India and as amended from time to time.
 - It is requested that the application of willing and eligible officers, who can be spared immediately along with (i) bio-data (in triplicate) as mentioned in Performa at Annexure- II, (ii) complete and up to-date CR dossiers (or photocopies of ACRs for the last 5 years duly attested by a Group 'A' (Gazetted Officer) of the officer (iii) Vigilance/Integrity Certificate. (iv) No penalty statement from the last 10 years may be sent to this Department **within 60 days (in closed cover) from the date of publication of this circular in Employment News Paper/Rozgar Samachar. Application received after the last date or without CRs (or attested photocopies of the CRs) or otherwise found incomplete will not be considered.**

Yours faithfully

[Signature]

Additional Professor (Admin)
Indira Gandhi National Forest Academy

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02.01.2019

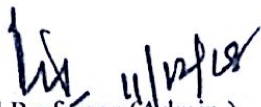
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Requirements for the two posts of Upper Division Clerk (UDC) on deputation basis

1.	Name of the Post	:	Upper Division Clerk
2.	Scale of Pay	:	PB-1, 5200-20200 + GP 2400 (Pre revised) Level-4 Rs. 25500-81100
3.	Number of Posts	:	Two (02)
4.	Method of Recruitment:	:	<p>Deputation: Persons working in Central Government/State Government/ Corporation/Autonomous organization/ Public sector undertakings.</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department OR</p> <p>(ii) Lower Division Clerk in PB-1, Rs.5200-20200 with Grade Pay of Rs.1900 (Pre revised) Level-2, Rs. 19900-63200, with at least eight years regular service in the grade in the parent cadre or department.</p> <p>Note-1: The Departmental officers in the feeder grade who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for appointment by promotion. (The maximum age limit for appointment by deputation shall be, not exceeding 56 years, as on the closing date for receipt of applications.)</p> <p>Note-2: Period of deputation including period of deputation in another ex-cadre post, held immediately preceding this appointment in the same or some other organization/ department shall ordinary not exceed three years.</p> <p>Note-3: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 01.01.2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre- revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.</p>
5.	Period of Deputation	:	Period of deputation including period of deputation in another ex-cadre post, held immediately preceding this appointment in the same or some other organization/ department shall ordinary not exceed three (03) years.
6.	Place of Posting	:	Dehradun but liable to serve anywhere in India subject to the exigencies of work.

Note: The applications in triplicate in the enclosed Proforma along with the complete and up to date Confidential Reports of the Officers may be sent by the Head of the Department to Director, Indira Gandhi National Forest Academy, P.O. New Forest, Dehradun-248006 within 60 days (in closed cover) from the date of advertisement through proper channel, while forwarding the applications, it may be verified and certified that the particulars furnished by the applicant are correct and that no disciplinary case is pending or contemplated against him/her. The Integrity of the Officer may also be certified.


 Additional Professor (Admin.)
 Indira Gandhi National Forest Academy